



# Civilian Training Programme Indian Technical & Economic Cooperation (ITEC)

2015-2016



Ministry of External Affairs
Government of India
New Delhi

#### **List of ITEC Empanelled Institutes**

#### Accounts, Audit, Banking and Finance Courses

- 01. Institute of Government Accounts and Finance New Delhi
- 02. International Center for Information and System Audit Noida
- 03. National Institute of Bank Management Pune

#### **Environment and Renewable Energy Courses**

- 04. Alternate Hydro Energy Centre, Indian Institute of Technology, Roorkee
- 05. National Institute of Wind Energy Chennai 06. National Institute of Solar Energy Gurgaon
- 07. The Energy and Resources Institute New Delhi

#### IT, Telecommunication and English Courses

- 08. Aptech Limited New Delhi
- 09. Centre For Development of Advanced Computing Mohali
- 10. Centre For Development of Advanced Computing Noida
- 11. Centre For Excellence in Telecom Technology and Management Mumbai
- 12. CMC Ltd. New Delhi
- 13. English and Foreign Languages University Hyderabad
- 14. NIIT Ltd New Delhi
- 15. UTL Technologies Ltd. Bangaluru

#### **Management Courses**

- 16. Administrative Staff College of India Hyderabad
- 17. Indian Institute of Management Ahmedabad
- 18. International Management Institute New Delhi
- 19. National Institute of Labour Economics Research and Development Delhi

#### **SME/Rural Development Courses**

- 20. Entrepreneurship Development Institute of India Ahmedabad
- 21. National Institute for Micro Small and Medium Enterprises Hyderabad
- 22. National Institute of Entrepreneurship and Small Business Development- NOIDA
- 23. National Institute of Rural Development Hyderabad

#### **Specialized Courses**

- 24. Bureau of Parliamentary Studies and Training New Delhi
- 25. Human Settlement Management Institute New Delhi EC
- 26. Indian Institute of Foreign Trade, New Delhi
- 27. Indian Institute of Mass Communication New Delhi
- 28. International Statistical Education Centre Kolkata
- 29. National Crime Records Bureau New Delhi
- 30. National Institute of Technical Teachers Training and Research Chennai
- 31. National Institute of Training for Standardization Noida
- 32. National University of Educational Planning and Administration New Delhi
- 33. Rafi Ahmed Kidwai National Postal Academy, Ghaziabad
- 34. Research and Information System for Developing Countries New Delhi
- 35. V.V. Giri National Labour Institute Noida

#### **Technical Courses**

- 36. Central Fertilizer Quality Control and Training Institute Faridabad
- 37. Central Institute of Rural Electrification Hyderabad
- 38. Central Institute of Tool Design Hyderabad
- 39. Central Scientific Instruments Organization New Delhi
- 40. Fluid Control Research Institute Kerala
- 41. Geological Survey of India-Training Institute, Hyderabad
- 42. Indian Institute of Production Management Kansbahal, Orissa
- 43. Indian Institute of Remote Sensing Dehradun
- 44. Indian Institute of Technology Roorkee, Department of Water Resources Development and Management
- 45. Indian Institute of Technology Roorkee, Department of Hydrology
- 46. National Institute of Pharmaceutical Education and Research SAS Nagar, Punjab
- 47. South India Textile Research Association Coimbatore

#### Technical Cooperation Scheme of Colombo Plan (TCS)\*

- 48. Central Institute of Fisheries Technology
- 49. Central Poultry Development Organisation & Training Institute Bengaluru
- 50. Environment Protection Training and Research Institute -
- 51. Kothari Agricultural Management Centre
- 52. National Institute of Financial Management
- 53. National Institute of Technical Teachers Training and Research- Bhopal
- 54. National Insurance Academy
- 55. Shriram Institute of Business and Information Technology
- 56. Society for Development Studies

## Accounts, Audit, Banking and Finance Courses

## 1. INSTITUTE OF GOVERNMENT ACCOUNTS AND FINANCE

Block No. IV, JNU Old Campus, New Delhi-110067

Landline No.: 11-26184031 /11-26717233

Fax No.: 11-26105378 Email Id: dir\_ingaf@nic.in Website: www.ingaf.in

#### **Head of the Institute**

#### Dr. Deena Nath Pathak

Director

Landline no.: 011-26184031 Mobile no. 23092523 Email Id: dir\_ingaf@nic.in Fax: 011-26105378

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. N Satish Kumar

Faculty/Assistant Accounts Officer Telephone no.: 011-26717233 Mobile No.: 9716956815

Email Id: nsatishiyer@yahoo.com

Fax: 011-26717233

#### **ITEC Course Coordinator**

#### Mr. N Satish Kumar

Faculty/Assistant Accounts Officer Landline no.: 011-26717233 Mobile: 9716956815

Email Id: nsatishiyer@yahoo.com

Fax: 011-26717233

		Duration			Seats
Sl. No	o. Course Name	(in weeks)	Start Date	End Date	(Max)
1	Public Expenditure Management	3	09-11-2015	27-11-2015	30
2	Government Accounting & Financial Management	3	04-01-2016	22-01-2016	30
3	Public Expenditure Management	3	08-02-2016	26-02-2016	30

#### **Eligibility Criteria**

SI No. 1, 2 & 3: Graduate. Serving Government Officer/Official. Employed in ministry of finance/related ministries of respective countries dealing with accounts, finance, budgeting and related activities.

#### 2. INTERNATIONAL CENTER FOR **INFORMATION SYSTEMS & AUDIT**

A-52, Sector 62, Institutional Area, Phase II, Noida 201307 (UP)

Landline No.: 0120-2400050 /0120-2400057

Fax No.: 0120-2401430 Email Id: admin@icisacag.com Website: www.icisa.cag.gov.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

Mr. Rajesh Shenoy Administrative Officer Telephone no.: 01202400050 Mobile No.: 9400370478 Email Id: admin@icisacag.com

Fax: 01202401430

#### **Head of the Institute**

Mr. Roy Mathrani

Director General

Landline no.: 01202400046 Mobile no. 9958433677

Email Id: mathraniRS@cag.gov.in

Fax: 01202401430

#### **ITEC Course Coordinator**

Mr. Anindya Dasgupta

Director

Landline no.: 01202400057 Mobile: 9968695577

Email Id: dasguptaA@cag.gov.in

Fax: 01202400041

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Audit of State Owned Enterprises	4	17-08-2015	11-09-2015	35
2	Auditing In IT Environment	4	28-09-2015	23-10-2015	35
3	Performance Audit	4	02-11-2015	27-11-2015	35
4	Audit of E-Governance	4	11-01-2016	05-02-2016	35
5	Environment Audit	4	15-02-2016	11-03-2016	35

#### **Eligibility Criteria**

SI No. 1 to 5: Middle to Senior level Audit managers from Supreme Audit Institutes and other government departments, should have at least 5 years work experience in

#### 3. NATIONAL INSTITUTE OF BANK MANAGEMENT

NIBM Campus, NIBM PO, Kondhwe Khurd, Pune 411 048

Landline No.: 020-26716000 /020-26716222

Fax No.: 020-26834478

Email Id: dean-training@nibmindia.org Website: www.nibmindia.org

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr S V Kuvalekar

Associate Dean-Training
Telephone no.: 020-26716000
Mobile No.: 9890635285
Email Id: svk@nibmig
Fax: 020-26834478

**Mrs. Rosamma Peter** Programme Officer II

Telephone no.: 020-26804866 Mobile No.: 9422006967

Email Id: rosamma@nibmindia.org

Fax: 02026834478

#### **Head of the Institute**

#### Dr. Achintan Bhattacharya

Director

Landline no.: 020-26716000 Mobile no. 9823044956 Email Id: director@nibmindia.org

Fax: 020-26831447

#### **ITEC Course Coordinator**

#### Prof. Kalyan Swarup

Dean-Training

Landline no.: 020-26716000 Mobile: 9923463300

Email Id: dean-training@nibmindia.org

Fax: 020-26834478

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	International Programme on Asset-Liability Management in Banks				
	and Financial Institutions	2	21-09-2015	03-10-2015	35
2	International Programme on Corporate Governance and				
	Leadership for Top Executives from the Financial System	1	14-12-2015	18-12-2015	35
3	International Programme in Bank Financial Management, Focus:				
	Risk Management and Basel II & III Accord	2	04-01-2016	16-01-2016	35
4	International Programme in Banking and Finance, Focus: Risk				
	Management	2	07-03-2016	19-03-2016	35

#### **Eligibility Criteria**

SI No. 1, 3 & 4: Graduation in any discipline excluding fine arts. 5 years work experience in banks or financial institutions or government departments. SI No. 2. Graduation in any discipline excluding fine arts.: 10 years in senior management cadre in banks or financial institutions or government departments

# **Environment and Renewable Energy Courses**

#### 4. INDIAN INSTITUTE OF TECHNOLOGY-ROORKEE (ALTERNATE HYDRO ENERGY CENTRE)

Roorkee-247667, Distt- Haridwar, Uttarakhand

Landline No.: 1332-285213 /-Fax No.: 1332-273517 Email Id: ahec@iitr.ac.in Website: www.ahec.org.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. M.P.Sharma

Head, AHEC

Telephone no.: 01332-285213 Mobile No.: 9897041194 Email Id: ahec@iitr.ac.in Fax no.: 01332-273517

#### **Head of the Institute**

Prof. P. Banerjee

Director

Landline no.: 01332-285500 Mobile no. 01332-2855 Email Id: director@itr.ac.in Fax: 01332-273560

#### **ITEC Course Coordinator**

Dr. M.P. Sharma

Head

Landline no.: 01332-285213 Mobile: 9897041194 Email Id: ahec@itr.ac.in Fax: 01332-273517

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	M.Tech in Environmental Management of Rivers and Lakes	104	14-07-2015	13-07-2017	5
2	M.Tech in Alternate Hydro Energy System	104	14-07-2015	13-07-2017	10

#### **Eligibility Criteria**

Sl No. 1: 60% marks or CGPA of 6.00 out of 10 at bachelors degree in civil/electrical/mechanical/ industrial/chemical/agricultural/environmental engineering/architecture/planning/biotechnology or equivalent or master in science in any subject with mathematics at graduation level are eligible to apply for this M. Tech. programme with 2 years professional experience.

SI No. 2: 60% marks of CGPA of 6.00 out of 10 at bachelors degree in civil/electrical/ electronics/mechanical/industrial/chemical/agricultural/environmental engineering or its equivalent are eligible to apply for this M.Tech. programme with 2 years professional experience.

#### 5. NATIONAL INSTITUTE OF SOLAR ENERGY

19 Milestone Gurgaon Faridabad Road, Gwalpahari, Gurgaon,

Gurgaon, Haryana 1221001

Landline No.: 124-2579207 /11-24365496

Fax No.: 124-2579207 Email Id: sec@nic.in Website: www.mnre.gov.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr Rajesh Kumar

Director

Telephone no.: 01242579212 Mobile No.: 9350525384

Email Id: rajesh\_kumar66@rediffmail.com

Fax: 01242579207

#### **Head of the Institute**

#### Dr. Praveen Saxena

Director General

Landline no.: 01242579207 Mobile no. 9871119101 Email Id: psaxena@nic.in

Fax: 01242579207

#### **ITEC Course Coordinator**

#### Dr. Pradeep Chandra Pant

Director

Landline no.: 01124365496 Mobile: 9891721533 Email Id: pcpant@nic.in

Fax: 01124365496

S. No.	Course Name	Duration (in weeks)	Start Date	<b>End Date</b>	Seats (Max)
1	International Training Programme on Solar Energy Technologies and Applications	3	30-11-2015	18-12-2015	30
2	International Training Programme on Solar Energy Technologies and Applications	3	04-01-2016	22-01-2016	30

#### **Eligibility Criteria**

Sl No. 1 & 2: Post graduate in science or bachelor in engineering/ technology and knowledge in English (the qualification may be relaxed for candidates already engaged in solar energy field.) with relevant experience in renewable energy desirable.

#### 6. NATIONAL INSTITUTE OF WIND ENERGY

Survey No. 657/1A2, Velachery, Tambaram Main Road, Pallikaranai,

Chennai - 600 100

Landline No.: 44-22463982 /44-22463983

Fax No.: 44-22463980 Email Id: <a href="mailto:info.niwe@nic.in">info.niwe@nic.in</a> Website: niwe.res.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. P. Kanagavel

Additional Director (Scientist) and Head

Telephone no.: 044-22475259 Mobile No.: 9444116305

Email Id: pkanagavel.niwe@nic.in

Fax: 044-22463985

#### **Head of the Institute**

Dr. S. Gomathinayagam

Director General

Landline no.: 044-22463981 Mobile no. 9444051511 Email Id: dg.niwe@gov.in Fax: 044-22463980

#### **ITEC Course Coordinator**

#### Mr. P. Kanagavel

Additional Director (Scientist) and Head

Landline no.: 044-22463994 Mobile: 9445798007

Email Id: pkanagavel.niwe@nic.in

Fax: 044-22463980

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	16th International Training Course on Wind Turbine Technology and Applications	4	12-08-2015	08-09-2015	30
2	17th International Training Course on Wind Turbine Technology and Applications	4	03-02-2016	01-03-2016	30

#### **Eligibility Criteria**

Sl No. 1&2: Degree in Science / Diploma / Engineering disciplines and knowledge in English with relevant experience in the areas of energy or wind energy or renewable energy is preferred.

#### 7. THE ENERGY AND RESOURCES INSTITUTE

6C, Darbari Seth Block, IHC, Lodhi Road, New Delhi 110003

Landline No.: 11-24682100 /11-24682111

Fax No.: 11-24682144

Email Id: krishna.dwivedi@teri.res.in

Website: www.teriin.org

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Suresh Kumar Dev

Assistant Manager

Telephone no.: 9811799047 Mobile No.: 9953332547 Email Id: skdev@teri.res.in Fax: 911124682144

#### **Head of the Institute**

Mr. R K Pachauri

Director General

Landline no.: 911124682121 Mobile no. 9111246821 Email Id: pachauri@teri.res.in Fax: 911124682144

#### **ITEC Course Coordinator**

#### Mr. Krishna Dwivedi

Associate Fellow

Landline no.: 911124682100 Mobile: 9654749605

Email Id: krishna.dwivedi@teri.res.in

Fax: 911124682145

S. No.	Course Name	<b>Duration</b> (in weeks)	Start Date	End Date	Seats (Max)
1	<b>Energy Access and Human Development</b>	3	07-09-2015	25-09-2015	30
2	Climate Change and Sustainability	3	05-10-2015	23-10-2015	30
3	Trade and Sustainable Development	3	02-11-2015	20-11-2015	30
4	Applications of Biotechnology and its Regulation	3	07-12-2015	25-12-2015	30
5	Energy and Water Use Efficiency	3	04-01-2016	22-01-2016	30
6	Renewable Energy and Energy Efficiency	3	15-02-2016	04-03-2016	30
7	Resource Security and Governance: Issues, Challenges and Opportunities	3	07-03-2016	25-03-2016	30
8	Integrated Approach Towards Sustainable Development	3	28-03-2016	15-04-2016	30

#### **Eligibility Criteria**

SI No. 1: Bachelors degree in technology or science with 2 years work experience.

Sl No. 2: Bachelors degree, preferably with 1-2 years work experience.

SI No. 3 & 4: Bachelors degree, preferably masters with minimum 2 years work experience.

SI No. 5: Bachelors, preferably with technical background, having minimum 2 years work experience.

Sl No. 6, 7 & 8: Bachelors degree in any discipline with 2 years work experience.

# IT, Telecommunication and English Courses

#### 8. APTECH

D 52,  $2^{\text{nd}}$  and  $3^{\text{rd}}$  Floor, South Extension-I, New Delhi-110049

Landline No.: 11-24658005 /11-24622761

Fax No.: 11-24658005 Email Id: kartikd@aptech.ac.in Website: www.aptech-worldwide.com

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Hanit Vairagi/Kartik Dabral

Project Coordinator

Telephone no.: 01124658005 Mobile No.: 9958644460 Email Id: hanitv@aptech.ac.in Fax: 01124658005

#### **Head of the Institute**

**Ms. Sonia Narula** Vice President

Landline no.: 01124622761 Mobile no. 9958644460

Email Id: sonian@aptech.ac.in Fax: 01124622761

#### **ITEC Course Coordinator**

#### Mr. Kartik Dabral/Hanit Vairagi

Project Coordinator Landline no.: 01124658005 Mobile: 9873676676

Email Id: kartikd@aptech.ac.in/hanitv@aptech.ac.in

Fax: 01124658005

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S. No.	Course Name	Duration (in weeks)	Start Date	<b>End Date</b>	Seats (Max)
1	Certificate of Proficiency in English and IT Skills	10	10-06-2015	18-08-2015	30
2	Certificate of Proficiency in Graphic Designing & English Communication	14	07-07-2015	12-10-2015	30
3	Certificate of Proficiency in English & Business Communication	10	20-08-2015	28-10-2015	30
4	Certificate of Proficiency in English Communication & Web Designing	14	20-08-2015	25-11-2015	30
5	Certificate of Proficiency in English and IT Skills	10	23-10-2015	31-12-2015	30
6	Certificate of Proficiency in Graphic and Web Designing	12	23-10-2015	14-01-2016	30
7	Certificate of Proficiency in Graphic Designing & English Communication	14	17-11-2015	22-02-2016	30
8	Certificate of Proficiency in English and IT Skills	10	07-01-2016	16-03-2016	30
9	Certificate of Proficiency in English & Business Communication	10	14-01-2016	23-03-2016	30
10	Certificate of Proficiency in English Communication & Web Designing	14	14-01-2016	20-04-2016	30
11	Advanced Certificate in Web Design & Development	14	29-01-2016	05-05-2016	30
12	Certificate of Proficiency in Graphic & Web Designing	12	12-02-2016	05-05-2016	30

#### **Eligibility Criteria**

Sl No. 1,3,5,8 & 12: Prior knowledge of basic English is essential.

SI No. 2,4,6,7,9&11: Prior basic knowledge of computers & English is essential, inclination towards creativity will be an advantage.

Sl No. 10: Prior basic knowledge of computers is essential. inclination towards creativity & knowledge of a programming language will be an advantage.

## 9. CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING MOHALI

A-34, Industrial Area, Phase-8, Mohali, Punjab Landline No.: 172-5090910 /172-2237052

Fax No.: 172-2237050 Email Id: itec@cdac.in Website: www.cdac.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Pradeep Mishra

Asstt. Coordinator

Telephone no.: 0172-5090910 Mobile No.: 9888413388 Email Id: pmishra@cdac.in Fax: 0172-2237050

#### **Head of the Institute**

Mr. D.K.Jain

Director

Landline no.: 0172-2237050 Mobile no. 8146059059 Email Id: dkjain@cdac.in Fax: 0172-2237050

#### **ITEC Course Coordinator**

Mr. Ajay Mudgil

Sr.Engineer

Landline no.: 0172-6619041 Mobile: 9417161072 Email Id: ajay@cdac.in Fax: 0172-2237050

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Specialized Training Programme in Information and Network Security	8	13-07-2015	04-09-2015	30
2	Specialized Training Programme in Mobile Health Technologies and Ubiquitous Computing	4	13-07-2015	07-08-2015	30
3	Specialized Training Programme in Linux for Network Applications	8	07-09-2015	30-10-2015	30
4	Specialized Training Programme in Special Effects and Video Post Production Techniques	8	07-09-2015	30-10-2015	30
5	Specialized Training Programme in Healthcare Technologies (Bio-Medical Equipment and Medical Informatics)	8	07-09-2015	30-10-2015	30
6	Specialized Training Programme in Computer Networks Engineering and Management	12	02-11-2015	22-01-2016	30
7	Specialized Training Programme in Multimedia and Web Design Technology	12	02-11-2015	22-01-2016	30
8	Specialized Training Programme in Management on Operation, Repair and Maintenance of Cardiac, Imaging and Nuclear Medicine Equipment	8	30-11-2015	22-01-2016	30
9	Specialized Training Programme in 3d Animation	8	25-01-2016	18-03-2016	30
10	Specialized Training Programme in Healthcare Technology Management and Clinical Engineering	4	25-01-2016	19-02-2016	30
11	Specialized Training Programme in Telemedicine and Medical Informatics	4	22-02-2016	18-03-2016	30
12	Specialized Training Programme in Network Integration and Support	12	21-03-2016	10-06-2016	30
13	Specialized Training Programme in Multimedia and Web Design Technology	12	21-03-2016	10-06-2016	30
14	Specialized Training Programme in CADD Engineering	12	21-03-2016	10-06-2016	30

#### Eligibility Criteria

Sl No. 1: Technical graduate with knowledge of Windows/Linux operating system preferably familiarity with its administration, understanding of networking concepts, with relevant work experience.

Sl No. 2: Hospital IT administrators/ graduate in engineering or sciences having knowledge of java programming and SQL concepts, with relevant work experience.

SI No. 3: Graduates with working knowledge of computers, two years technical course in electronics/ telecommunication/computers, with relevant work experience.

SI No. 4: Twelve years of schooling or graduates with working knowledge of computers, working professional with knowledge of computers.

Sl No. 5, 8 & 10: Professionals (electronics/electrical/instrumentation /bio-medical engineer) or diploma holders in electronics/ electrical/instrumentation or equivalent aspiring to become health care professionals/ hospital administrators/ paramedical staff /doctors, with relevant work experience.

Sl No. 6: Technical graduate (electronics/computer science/telecommunications/ or equivalent) with working knowledge of computers, with relevant work experience.

SI No. 7, 9 & 13: Twelve years of schooling or graduates with working knowledge of computers, with relevant work experience.

SI No. 11: Hospital administrators/ healthcare professionals/ pharmacists/ graduate in medical science with some working knowledge of computers, with relevant work experience.

Sl No. 12: Graduates with working knowledge of computers, with relevant work experience.

Sl No. 14: Degree/ diploma in mechanical/civil/architectural or working professional in the field of designing, with relevant work experience.

## 10. CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING NOIDA

B-30, Institutional Area, Sector-62, Noida, 201307 Landline No.: 120-3063371 /120-3063372

Fax No.: 120-3063374 Email Id: bkm@cdac.in Website: www.cdac.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Navneet Jain

Principal Technical Officer Telephone no.: 0120-3063396 Mobile No.: 9811900728 Email Id: navneetjain@cdac.in Fax: 0120-3063374

#### **Head of the Institute**

#### Dr. B K Murthy

Executive Director

Landline no.: 0120-3063319 Mobile no. 9810601683 Email Id: bkm@cdac.in Fax:

0120-3063317

#### **ITEC Course Coordinator**

#### Mr. V K Sharma

Associate Director

Landline no.: 0120-3063303 Mobile: 9811900715 Email Id: vksharma@cdac.in Fax: 0120-3063374

Mr. Navneet Jain

Principal Technical Officer Landline no.: 0120-3063396 Mobile: 9811900728

Email Id: navneetjain@cdac.in Fax: 0120-3063374

**Seats** (**Max**) 30

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	
1	Specialised Programme on Web Application Development using Open Source Tools	12	27-07-2015	16-10-2015	
2	Specialised Programme on E-Governance Application Development	12	27-07-2015	16-10-2015	
3	Specialised Programme on Reducing Cyber Crime through Knowledge Exchange and Capacity Building	8	26-10-2015	18-12-2015	
4	Specialised Programme on Design, Development	8	26-10-2015	18-12-2015	

#### 30 30 and Implementation of E-Learning Courses 21-12-2015 11-03-2016 5 Specialised Programme on Big Data Analytics 12 30 **Specialised Programme on Internetworking** 12 04-01-2016 25-03-2016 6 Design and Lan Wan Administration 7 14-03-2016 03-06-2016 **Specialised Programme on Application** 12 30 **Development using GIS and Remote Sensing** 8 Specialised Programme on Web Application Using 28-03-2016 20-05-2016 30

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**Eligibility Criteria** 

Sl No. 1,4,6&7: Two years technical course or graduate in any stream after 12 years of schooling.

Sl No. 2 & 8: Two years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.

SI No. 3: Two years technical course or graduation with knowledge of a) windows operating system preferably familiarity with its administration though not essential. b) understanding of networking, OSI model & concept of protocols.

SI No. 5: Two years technical course or graduate in IT stream. Knowledge of any database is desirable.

Sl No. 8: Two years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.

## 11. CENTRE FOR EXCELLENCE IN TELECOM TECHNOLOGY AND MANAGEMENT

Technology Street, Powai, Mumbai-78 Landline No.: 22-25714585 /22-25714580

Fax No.: 22-25707274 Email Id: debdpr@mtnl.net.in Website: www.cettm.mtnl.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. T R Jadhav

DM (BDPR)

Telephone no.: 02225714588 Mobile No.: 9869265838 Email Id: trjmtnl@gmail.com Fax: 02225714644

#### **Head of the Institute**

#### Mr. Harcharn Singh

General Manager (TRG) Landline no.: 02225708010 Mobile no. 9869009595 Email Id: gmtrg1@mtnl.net.in Fax: 02225707060

#### **ITEC Course Coordinator**

#### Mr. R P Gupta

SM (BDPR)

Landline no.: 02225714585 Mobile: 9869018585 Email Id: debdpr@mtnl.net.in

Fax:	02225714644

S. No.	Course Name	Duration (in weeks)	Start Date	<b>End Date</b>	Seats (Max)
1	Next Generation Network Technology and Future Trends	8	06-07-2015	28-08-2015	24
2	Database Management and Web Programming	8	27-07-2015	18-09-2015	30
3	Telecom Management	8	03-08-2015	25-09-2015	30
4	Data Communication and IP Technology	8	17-08-2015	09-10-2015	24
5	Intelligent Networks, Value Added Services and Modern Switching Technologies	8	24-08-2015	16-10-2015	30
6	Internet Protocol Version-6 (IPV6)- Implementation Strategies in Telecom Networks	8	07-09-2015	30-10-2015	24
7	Optical Fiber Cable, Systems and Modern Telecom Transport Technologies	8	21-09-2015	13-11-2015	24
8	Broadband Technologies and Future Trends	8	05-10-2015	27-11-2015	30
9	Mobile Technologies and Services	8	12-10-2015	04-12-2015	30
10	Multi Protocol Label Switching (MPLS) Technologies	8	19-10-2015	11-12-2015	24
11	Mobile Technologies And Services	8	11-01-2016	04-03-2016	30
12	Multi Protocol Label Switching (MPLS) Technologies	8	18-01-2016	11-03-2016	30
13	Telecom Management	8	25-01-2016	18-03-2016	30
14	Data Communication And IP Technologies	8	08-02-2016	01-04-2016	30
15	Optical Fiber Cable, Systems and Modern Telecom Transport Technologies	8	22-02-2016	15-04-2016	30
16	Next Generation Network Technologies and Future Trends	8	29-02-2016	22-04-2016	30
17	<b>Broadband Technologies and Future Trends</b>	8	14-03-2016	06-05-2016	30

#### **Eligibility Criteria**

Sl No. 1,3,6 to 13,15,16 &17: Degree/diploma with minimum one years working experience in the relevant field.

Sl No. 2: Engineering degree / diploma with minimum one year working experience in any database management system / web programming

Sl No. 4: Engineering degree / diploma with minimum one year working experience in data Network.

 $Sl\ No.\ 5\ \&14: Engineering\ degree\ /\ diploma\ with\ minimum\ one\ year\ working\ experience\ in\ the\ relevant\ field.$ 

#### **12. CMC LTD**

C-11, Community Centre (Behind Janak Cinema)

Janakpuri, New Delhi-110058

Landline No.: 11-65515112 /011-64731330

Fax No.: 011-23736159

Email Id: kumud.sethi@cmcltd.com Website: www.cmcltd.com

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Kumud Sethi

Regional Head - E&T(NR) Telephone no.: 011-65515112 Mobile No.: 9818119202

Email Id: kumud.sethi@cmcltd.com

Fax: 011-23736159

#### **Head of the Institute**

Mr. Kumud Sethi

Regional Head - E&T(NR) Landline no.: 011-65515112 Mobile no. 9818119202

Email Id: kumud.sethi@cmcltd.com

Fax: 011-23736159

#### **ITEC Course Coordinator**

Mr. Shimul Paul

Academic Coordinator Landline no.: 011-64731356 Mobile: 9903017402

Email Id: shimul.paul@cmcltd.com

Fax: 011-25624211

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5	S. No. Course Name	Duration (in weeks)	<b>Start Date</b>	<b>End Date</b>	Seats (Max)
1	Certificate Course in Advanced Java Technology with Framework (Including Web, Android Application, Exposure to Software Engineering and RDBMS)	12	11-05-2015	31-07-2015	35
2	Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet Skills)	8	15-06-2015	07-08-2015	35
3	Certificate Course In Computer Hardware and Networking (Including A+,N+,CCNA, IT Security and Exposure to ITIL and Cloud Computing)	12	06-07-2015	25-09-2015	35
4	4 Certificate Course in English Fluency And IT Skills	12	06-07-2015	25-09-2015	35
5	Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet Skills)-	8	07-09-2015	30-10-2015	35
6	Certificate Course in Linux Administration and RDBMS (including Exposure to ITIL and Cloud Computing)	8	05-10-2015	27-11-2015	35
7	7 Certificate Course in English Fluency and IT Skills	12	02-11-2015	22-01-2016	35
8	Certificate Course in Computer Hardware and Networking (Including A+,N+,CCNA, IT Security and Exposure to ITIL & Cloud Computing )	12	02-11-2015	22-01-2016	35
9	Certificate Course in RDBMS and Advanced Web Technology (Including .Net Framework, MVVM, WCF, WPF, LINQ,WF and Exposure to SHAREPOINT SERVER And Cloud Computing)	12	07-12-2015	26-02-2016	35
1	10 Certificate Course in English Fluency And IT Skills	12	11-01-2016	01-04-2016	35
1	Certificate Course for Proficiency in Business Communication and Life Skills (Including Essential Internet Skills)	8	08-02-2016	01-04-2016	35
1	12 Certificate Course in Linux Administration and RDBMS (Including Exposure to ITIL and Cloud Computing)	8	22-02-2016	15-04-2016	35
1	13 Certificate Course in English Fluency and IT Skills	12	14-03-2016	03-06-2016	35

#### **Eligibility Criteria**

Sl No.1 & 9: Graduates (or equivalent degree) holders who have basic knowledge of computers preferably with proficiency of any one computer programming language, with relevant work experience.

Sl No. 2 & 11: The course is designed for participants who look forward skills to enhance their business communication and life skills (including essential internet skills), the participant must have relevant work experience.

Sl No. 3,5,6,8 & 12: Graduates in science/math's or equivalent degree and preferably with a basic knowledge of computers, with relevant work experience.

SI No. 4,7,10&13: The course is designed for participants who look forward to read, write and speak English fluently, use computers/IT effectively at work and wish to be ready for an international work environment, the participant must have relevant work experience.

## 13. ENGLISH AND FOREIGN LANGUAGES UNIVERSITY

Tarnaka, Hyderabad 500007

Landline No.: 040-27689400 /40-27689460

Fax No.: 040-27098141

Email Id: registrareflu.11@gmail.com Website: www.efluniversity.ac.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. Meera Srinivas

Associate Professor

Telephone no.: 040-27680540 Mobile No.: 9676404243 Email Id: chief.itp@gmail.com

#### **Head of the Institute**

Prof. Sunaina Singh

Vice-Chancellor

Landline no.: 040-27098141 Mobile no. 9000501357 Email Id: vceflu@gmail.com Fax: 040-27070029

#### **ITEC Course Coordinator**

Dr. Meera Srinivas

Associate Professor

Landline no.: 040-27689540 Mobile: 9676404243

Email Id: chief.itp@gmail.com

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Progress to Proficiency-Basic	12	16-06-2015	07-09-2015	30
2	Progress to Proficiency-Advanced	12	16-06-2015	07-09-2015	30
3	Progress to Proficiency-Intermediate	12	16-06-2015	07-09-2015	30
4	Progress to Proficiency-Intermediate	12	15-09-2015	07-12-2015	30
5	Progress to Proficiency-Advanced	12	15-09-2015	07-12-2015	30
6	Progress to Proficiency-Basic	12	15-09-2015	07-12-2015	30
7	Progress to Proficiency-Basic	12	07-01-2016	30-03-2016	30
8	Progress to Proficiency-Advanced	12	07-01-2016	30-03-2016	30
9	Progress to Proficiency-Intermediate	12	07-01-2016	30-03-2016	30

#### Eligibility Criteria

Sl No. 1,6 &7: For the basic course, candidates must be able to understand and respond to simple oral statements and questions of an everyday nature. They must be able to write simple sentences in English. The candidate must have 5 years minimum experience.

Sl No. 2,5 & 8: For the advanced course, candidates must be able to use English fluently and accurately for social purposes and with a fair degree of accuracy in writing for academic and official purposes. The candidate must have 5 years minimum experience.

SI No. 3,4 & 9: For the intermediate course, the candidates must be able to listen, read, write and speak English for social purposes with a moderate degree of fluency and accuracy. The candidate must have 5 years minimum experience.

#### 14. NIIT LTD

Address: A-24 , Infocity, Sector 34,

Gurgaon. 122001

Landline No.: 0124-4917249

Fax No.: -

Email Id: neelm@niit.com Website: www.niit.com

#### **Head of the Institute**

Mr. Ravi Malhotra

Vertical Head, Govt Landline no.: 0124-4917605

Landline no.: 0124-4917605 Mobile no. 9911234563

Email Id: Ravi.Malhotra@niit.com

Fax: 01244916503

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Neel Mani

Coordinator

Telephone no.: 0124-4917249 Mobile No.: 9810360448 Email Id: Neelm@niit.com

#### **ITEC Course Coordinator**

Mr. Ravi Malhotra

Vertical Head, Govt Landline no.: 0124-4917605 Mobile: 9911234563

Email Id: Ravi.Malhotra@niit.com

Fax: 01244916503

rax.	ax : 01244910303				
S. No	o. Course Name	Duration (in weeks)	<b>Start Date</b>	<b>End Date</b>	Seats (Max)
1	Certificate Course in Spoken English and MS-Office Skills	8	30-06-2015	28-08-2015	35
2	Certificate Course in Database Administration And E-Commerce	8	30-06-2015	28-08-2015	35
3	Diploma in Advanced Networking	12	01-09-2015	27-11-2015	35
4	Certificate Course in Spoken English and MS-Office Skills	8	01-09-2015	30-10-2015	35
5	Proficiency in Spoken English	8	01-09-2015	30-10-2015	35
6	Diploma in Communication English, IT and Networking Skills	8	03-11-2015	01-01-2016	35
7	Diploma in Advanced Networking	12	03-11-2015	29-01-2016	35
8	Certificate Course in Spoken English and Web Development	8	01-12-2015	29-01-2016	35
9	Diploma In Communication English, IT and Networking Skills	8	05-01-2016	04-03-2016	35
10	Certificate Course in Spoken English and MS-Office Skills	8	05-01-2016	04-03-2016	35

#### **Eligibility Criteria**

Sl No. 1,4,5 &10: Basic understanding with English and familiarity with the English alphabet with minimum 1 years work experience.

Sl No. 2: Working knowledge of Microsoft® windows as operating system with minimum 1 years work experience.

Sl No. 3,7 & 8: Working knowledge of Microsoft® windows as operating system and basic knowledge of programming with minimum 1 years work experience.

Sl No. 6 & 9: Should be able to read and write in English language and basic knowledge of computers with minimum 1 years work experience.

#### 15. UTL TECHNOLOGIES LTD

No. 19/6, Ashokpuram School Road, Industrial Suburb,

Yeshwanthpur, Bangalore - 560022.

Landline No.: 80-23472171 /80-23472172

Fax No.: 80-23572795 Email Id: info@utltraining.com Website: www.utltraining.com

#### 24 hours Emergency/After Office/Holiday Contact Nos

Mr. Srinivas Raju J

Divisional Head

Telephone no.: 08023472171 Mobile No.: 9980866166

Email Id: srinivasraju@utltraining.com

Fax: 08023572795

#### **Head of the Institute**

Mr. Srinivas Raju J

Divisional Head

Landline no.: 08023472171 Mobile no. 9980866166

Email Id: srinivasraju@utltraining.com

Fax: 08023572795

#### **ITEC Course Coordinator**

Mr. Vishwas M

Manager ITEC Program Landline no.: 08023472171 Mobile: 9902977533

Email Id: itec@utltraining.com

Fax: 08023572795

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S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Certificate Course in Networking	12	29-06-2015	19-09-2015	30
2	Certificate Course in Linux Administration	8	03-08-2015	26-09-2015	30
3	Certificate Course in Advanced Mobile Communication Technologies	10	24-08-2015	31-10-2015	30
4	Certificate Course in Network Security	10	21-09-2015	28-11-2015	30
5	Certificate Course In Cisco Enterprise Networking	12	23-09-2015	12-12-2015	30
6	Certificate Course in FTTH & GPON Technologies	8	28-10-2015	19-12-2015	30
7	Certificate Course in Networking	12	25-11-2015	13-02-2016	30
8	Certificate Course in Cisco Enterprise Networking	12	04-01-2016	26-03-2016	30
9	Certificate Course in Advanced Mobile Communication Technologies	10	04-01-2016	12-03-2016	30
10	Certificate Course in Linux Administration	8	10-02-2016	02-04-2016	30
11	Certificate Course in Network Security	10	14-03-2016	21-05-2016	30
12	Certificate Course in Wireless Network Administration	10	28-03-2016	04-06-2016	30
13	Certificate Course in Networking	12	30-03-2016	18-06-2016	30

#### **Eligibility Criteria**

Sl No. 1,7 & 13: Graduates / engineers / diploma holders with prior knowledge in computer networking. Exposure to networking fundamentals and network functions is desirable

Sl No. 2, 5, 8 & 10: Graduates / engineers / diploma holders with prior knowledge in computer networking. Prior work experience in relevant field is desirable.

SI No. 3, 6, 9 & 12: Graduates / engineers / diploma holders in electronics / electrical / communications / telecom or equivalent with prior telecom knowledge. Prior work experience in relevant field is desired.

SI No. 4 & 11: Graduates / engineers / diploma holders with prior work experience in networking. Exposure to networking fundamentals and network functions is desirable. Two years of prior experience in networking will be an added advantage.

## **Management Courses**

#### 16. ADMINISTRATIVE STAFF COLLEGE OF INDIA

Bella Vista, Rajbhavan Road Hyderabad 500082

Landline No.: 040-66533000 /040-23310952

Fax No.: 040-66534356

Email Id: deantraining.asci@gmail.com

Website: www.asci.org.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mrs. P Mahalakshmi

Programmes Officer

Telephone no.: 040-66534247 Mobile No.: 9246203535 Email Id: poffice@asci.org.in Fax no.: 040-23324365

#### **Head of the Institute**

#### Dr S K Rao

Director General

Landline no.: 040-66534223 Mobile no. 9849990236 Email Id: skrao@asci.org.in Fax: 040-23321401

#### **ITEC Course Coordinator**

#### Dr. M Chandrasekhar

Dean of Training Programmes Landline no.: 040-66533080 Mobile: 9848071516

Email Id: deantraining.asci@gmail.com

Fax: 040-66534356

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	General Management Programme for Senior Executives Course - Session 125	4	06-07-2015	31-07-2015	25
2	Leadership Development Programme for Enhanced Public Service Delivery	2	05-10-2015	16-10-2015	30
3	Leadership Engagement and Development	2	19-10-2015	30-10-2015	25
4	General Management Programme For Senior Executives Course - Session 126	4	04-01-2016	29-01-2016	25

#### Eligibility Criteria

Sl No. 1, 2 & 4: Graduation. Participants are expected to be at senior levels, holding executives/management positions in their respective organizations. Sl No. 3: Graduation with 5 years of work experience.

#### 17. INDIAN INSTITUTE OF MANAGEMENT

Vastrapur, Ahmedabad - 380015 Landline No.: 79-66324449 /79-66324071

Fax No.: 79-66324447

Email Id: pgpxquery@iimahd.ernet.in Website: www.iimahd.ernet.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Somnath Bhattacharya

Manager Facilities

Telephone no.: 079-66324070 Mobile No.: 7966324070

Email Id: manager-facilities@iimahd.ernet.in

Fax no.: 079-26300352

#### **Head of the Institute**

#### Prof. Ashish Nanda

Director

Landline no.: 079-66324848 Mobile no. 7966324848

Email Id: director@iimahd.ernet.in

Fax: 079-26308345

#### **ITEC Course Coordinator**

#### Mr. Sajan Joseph

Manager PGPX

Landline no.: 079-66324449 Mobile: 9825096229

Email Id: pgpxquery@iimahd.ernet.in

Fax: 079-66324447

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	One Year Post-Graduate Programme in Management for Executives (PGPX)	52	31-03-2016	31-03-2017	5

#### **Eligibility Criteria**

Sl.No. 1: Graduation in any discipline/Degree/Diploma acceptable if the total academic study years is minimum 15 years from Grade I onwards.

#### 18. INTERNATIONAL MANAGEMENT INSTITUTE

B-10, Qutab Institutional Area, New Delhi-110016 Landline No.: 011-47194100 /011-47194200

Fax No.: 011-46012729 Email Id: itecoffice@imi.edu Website: www.imi.edu

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Sunil Singh

Sr. Manager

Telephone no.: 011-47194202 Mobile No.: 9560466478 Email Id: sunil@imi.edu Fax: 011-46012729

#### **Head of the Institute**

#### Dr. Bakul Dholakia

Director Genereal

Landline no.: 011-46012731 Mobile no. 9582500133 Email Id: minimathews@imi.edu

Fax: 011-46012729

#### **ITEC Course Coordinator**

#### Dr. Arun K Rath

Professor

Landline no.: 011-47194153 Mobile: 9910436439 Email Id: arun.rath@imi.edu

Fax: 011-46012729

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Certificate Course in Strategic Management for Emerging Markets	4	03-08-2015	28-08-2015	30
2	Certificate Course in Corporate Governance and Excellence in Management of Public Enterprises	4	07-09-2015	01-10-2015	30
3	Certificate Programme on Cross Cultural Understanding and Strategies for Business Growth in Emerging Economies	2	23-11-2015	04-12-2015	30
4	Certificate Course in Performance Management Systems: A Strategic Tool	2	11-01-2016	22-01-2016	30
5	Programme on General Management Skills	6	18-01-2016	26-02-2016	30
6	Certificate Programme in Operations Management	11	29-02-2016	14-05-2016	30
7	15 Month Executive Post Graduate Diploma in Management	52	30-03-2016	29-03-2017	15

#### **Eligibility Criteria**

Sl No. 1 & 4: Graduation. Minimum 5 years of work experience.

Sl No. 2: Graduation in any discipline. Minimum 5 years of work experience in a managerial / administrative capacity.

 ${\bf Sl}\ {\bf No.}\ {\bf 3}$ : Graduation with working knowledge of English language.

Sl No. 5: A Bachelor's degree in Economics, Commerce, Business, Mathematics, Statistics, Operation Research or Computers. Minimum 2 years work experience.

SI No. 6: Graduates (preferably in engineering/ science) with post degree three years experience in projects/ operations/ planning or administration.

SI No. 7: Graduation in any discipline, as a regular candidate and not through correspondence courses with a consistently high academic record. Proficiency in high-school level of mathematics, written spoken English as well as working knowledge of computers is an essential requirement. Post-degree, 5 years or more full time experience at senior decision making levels within ministries or government departments or private sector organizations.

#### 19. NATIONAL INSTITUTE OF LABOUR ECONOMICS RESEARCH AND DEVELOPMENT

Plot No 25, Sector A-7, Narela-110040 Landline No.: 011-27783468 /011-27787212

Fax No.: 011-27783467 Email Id: dg.iamr@nic.in Website: iamrindia.gov.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. Chaitali Roy

Assistant Director (E&T) Telephone no.: 011-2778721 Mobile No.: 9250881749

Email Id: drchaitali\_pal@yahoo.com

Fax no.: 011-27783467 Dr. K.S. Rao

Joint Director Telephone no.: 011-27787210 Mobile No.: 9958007599 Email Id: Kesana22@yahoo.com

Fax no.: 011-27783467

#### Email Id: yogesh.suri@nic.in Fax: 011-27783467

**ITEC Course Coordinator** 

**Head of the Institute** 

Landline no.: 011-27783468

Mobile no. 9810032852

#### Dr. P.C. Parida

Dr. Yogesh Suri

Director General

Director (E&T)

Landline no.: 011-27787039 Mobile: 9818622985 Email Id: paridapc@gmail.com

Fax: 011-27783467

#### Mrs. Renu Lal

Coord. Masters Degree in HRP and D Landline no.: 011-27787212 Mobile: 9891689000 Email Id: renuj9@gmail.com Fax: 011-27783467

Coord. PG Diploma Course in HRP and D

Landline no.: 011-27787212 Mobile: 9968375368

Email Id: gpandey1304@gmail.com

Fax: 011-27783467 Dr. Shachi Joshi

Mrs. Gayatri Pandey

Coord. Diploma in Monitoring and Evaluation

Landline no.: 011-27782251 Mobile: 9212376275

Email Id: shachi.joshi7@gmail.com

Fax: 011-27783467

S. No	. Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	ITP in Human Resource Planning and Development	8	02-07-2015	26-08-2015	30
2	ITP on Manpower Research	8	09-09-2015	03-11-2015	30
3	Diploma in Monitoring & Evaluation	12	09-09-2015	01-12-2015	30
4	ITP on Global Human Resource Management	6	17-11-2015	28-12-2015	30
5	ITP on Manpower Information System	8	07-01-2016	02-03-2016	30
6	Master's Degree in Human Resource Planning and Development	52	01-02-2016	31-01-2017	35
7	Post Graduate Diploma in Human Resource Planning & Development	24	01-03-2016	16-08-2016	30
8	ITP on Human Capabilities	4	14-03-2016	08-04-2016	30

#### **Eligibility Criteria**

SI No. 1, 2, 4, 5 & 8: Bachelor's degree or its equivalent. Minimum 2 years work experience.

Sl No. 3: Bachelors degree from a recognized university with at least 50% marks. Knowledge of English language is essential with 2 years work experience in supervisory

SI No. 6: Bachelor's degree from a recognised University, having proficiency in English language supported by documentary evidence in the application. Minimum 5 years related work experience.

Sl No. 7: Bachelor's degree from a recognised University having proficiency in English language supported by documentary evidence in the application. Minimum 2 years

## SME/Rural Development Courses

#### 20. ENTREPRENEURSHIP DEVELOPMENT INSTITUTE OF INDIA

Village Bhat, P.O.Bhat 382428

Dist. Gandhinagar

Landline No.: 79-23969151 /79-23969161

Fax No.: 79-23969164 Email Id: ifo@ediindia.org Website: www.ediindia.org

#### 24 hours Emergency/After Office/Holiday Contact Nos

Mr. K.K. Soni

Dy. Chief Admn.Officer Telephone no.: 079-26753818 Mobile No.: 9925236168 Email Id: kksoni@ediindia.org Fax: 079-23969160

#### **Head of the Institute**

Dr. Dinesh Awasthi

Director

Landline no.: 079-23969151 Mobile no. 9925014007 Email Id: dinesh@ediindia.org Fax: 079-23969164

#### **ITEC Course Coordinator**

Ms. Lalitha Krishnan

ITEC Programme Coordinator Landline no.: 079-25468452 Mobile: 9974694496 Email Id: lalitha@ediindia.org

Fax: 0/9-23969160	Fax:	079-239691	60
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S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	2-Year Post Graduate Diploma in Management- Business Entrepreneurship (PGDM-BE)	96	30-06-2015	30-04-2017	10
2	Industrial, Infrastructure and Sustainable Project Preparation and Appraisal	6	10-08-2015	18-09-2015	30
3	Empowering Women through Entrepreneurship Development	6	10-08-2015	18-09-2015	30
4	Capital Markets and Investment Banking	6	28-09-2015	06-11-2015	30
5	<b>Entrepreneurship and Small Business Promotion</b>	6	28-09-2015	06-11-2015	30
6	Informal Sector Enterprise, Entrepreneurship and Local Economic Development	6	28-09-2015	06-11-2015	30
7	Business Research Methodology and Data Analysis	8	26-10-2015	18-12-2015	30
8	Entrepreneurial Management	6	16-11-2015	22-12-2015	30
9	Promoting Innovations and Entrepreneurship Through Incubation	6	04-01-2016	12-02-2016	30
10	<b>Cluster Development Executives Programme</b>	6	04-01-2016	12-02-2016	30
11	SME Banking and Financial Services	6	04-01-2016	12-02-2016	30
12	Sustainable Livelihoods and Mainstreaming with Market	6	22-02-2016	01-04-2016	30
13	Agri-Entrepreneurship and Supply Chain Management	6	22-02-2016	01-04-2016	30
14	Entrepreneurship Education to Strengthen Emerging Economies	6	22-02-2016	01-04-2016	30

#### **Eligibility Criteria**

SI No. 1: A University degree in any discipline with minimum 50% aggregate marks and a valid graduate management admission test (GMAT) score (from year 2010 onward).

SI No. 2,3,5,6,8 to 14: A degree in any discipline with basic knowledge of English. Minimum 2 years of work experience.

Sl No. 4: A degree in any discipline with minimum 2 years of work experience.

Sl No. 7: Diploma/degree in any discipline with basic knowledge of English. Minimum 2 years of work experience.

## 21. NATIONAL INSTITUTE FOR MICRO SMALL & MEDIUM ENTERPRISES

Yousufguda, Hyderabad PIN: 500045 Landline No.: 40-23608544 /40-23608546

Fax No.: 40-23608547 Email Id: registrar@nimsme.org Website: www.nimsme.org

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. N. Murali Kishore

Asst. Registrar

Telephone no.: 040-23608544 Mobile No.: 9391032238 Email Id: ar@nimsme.org Fax: 040-23608547

#### **Head of the Institute**

#### Mr. M. Chandrasekhar Reddy

Direcor General

Landline no.: 040-23608577 Mobile no. 9866019324 Email Id: dg@nimsme.org Fax: 040-23541260

#### **ITEC Course Coordinator**

Dr. N. Srilakshmi

Registrar

Landline no.: 040-23608544 Mobile: 9391010382

Email Id: registrar@nimsme.org

Fax: 040-23608956

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Communication Skills in English and Tourism and Hospitality Management (ETHM)	12	10-08-2015	30-10-2015	35
2	Communication Skills in English and Promotion of Micro, Small and Medium Enterprises	12	10-08-2015	30-10-2015	35
3	Capacity Building for Providing Alternative Livelihood Opportunities for Poor (CBALO)	8	07-09-2015	30-10-2015	35
4	Enterprise Development through Micro Finance (EDMF)	8	07-09-2015	30-10-2015	35
5	Empowerment of Women through Enterprises (EWE)	8	16-11-2015	08-01-2016	35
6	Training Methods and Skills for Managers (TMSM)	8	16-11-2015	08-01-2016	35
7	Total Quality Management and ISO 9001:2008/14001/22000/27000 and Six Sigma (TQM)	8	16-11-2015	08-01-2016	35
8	SME Financing - Approaches and Strategies (SMEFAS)	8	16-11-2015	08-01-2016	35
9	Innovative Strategies for SME Development (ISSD)	8	16-11-2015	08-01-2016	35
10	Promotion of Micro Enterprises (POME)	8	25-01-2016	18-03-2016	35
11	Planning and Promotion of Agro and Food Enterprises (PAFE)	8	25-01-2016	18-03-2016	35
12	Training of Trainers in Entrepreneurship and Skill Development (ToT-ESD)	8	25-01-2016	18-03-2016	35
13	Tourism and Hospitality Management (THM)	8	25-01-2016	18-03-2016	35

#### **Eligibility Criteria**

Sl No. 1 to 13: Graduation with 3 years of work experience, or Diploma with 5 years of work experience, or Certificate with 7 years of work experience.

### 22. NATIONAL INSTITUTE OF ENTREPRENEURSHIP AND SMALL BUSINESS DEVELOPMENT

A-23, Sector-62, (Institutional Area), Noida 201301, UP

Landline No.: 120-4017001 /120-4017003

Fax No.: 120-2403057

Email Id: rrsingh004@gmail.com Website: www.niesbud.nic.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Sunil Taneja

Programme Officer

Telephone no.: 911204017024 Mobile No.: 9871675533 Email Id: adm@niesbud.gov.in Fax: 911202403062

#### **Head of the Institute**

#### Mr. Arun Kumar Jha

Director General

Landline no.: 911204017001 Mobile no. 9560011690 Email Id: dg@niesbud.gov.in Fax: 911202403057

#### **ITEC Course Coordinator**

#### Dr. Rishi Raj Singh

Director Training UEPA & Training Officer

Landline no.: 911204017743 Mobile: 9818658897

Email Id: rrsingh004@gmail.com

Fax: 911202403062

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S. No	o. Course Name	Duration (in weeks)	Start Date	<b>End Date</b>	Seats (Max)
1	International Marketing & Global Competitiveness (IMGC)	6	01-07-2015	07-08-2015	35
2	Rural Enterprise Management (REM)	6	01-07-2015	07-08-2015	35
3	Gender, Development and Planning (GDP)	8	03-08-2015	25-09-2015	35
4	Human Resource Development and Entrepreneurship Education/Training (HRD-EE)	8	03-08-2015	25-09-2015	35
5	Project Management Training and Certification (PMTC)	7	24-08-2015	09-10-2015	35
6	Portfolio Management: Risk and the Behaviour of Investors (PMRBI)	7	24-08-2015	09-10-2015	35
7	Small Business Planning and Promotion (SBPP)	8	05-10-2015	27-11-2015	35
8	Trainers Training on Self Help Groups Formation, Growth & Sustenance (TT-SHGFGS)	8	05-10-2015	27-11-2015	35
9	Women & Enterprise Development (WED) - A Trainers/Promoters Program	8	01-12-2015	22-01-2016	35
10	Trainers Training on Entrepreneurship and Promotion of Income Generation Activities (TT- EPIGA)	8	01-12-2015	22-01-2016	35
11	Innovative Leadership for Organization Growth and Excellence (ILOGE)	8	25-01-2016	18-03-2016	35
12	Entrepreneurship for Small Business Trainers/Promoters Programme (ESB-TP)	8	25-01-2016	18-03-2016	35
13	Trainers Training on Promotion of Self Employment and Skill Development (TT-PSESD)-	5	21-03-2016	22-04-2016	35

#### **Eligibility Criteria**

Sl No. 1, 6 & 13: 'A' level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, human resource development, management, self-employment and small business development and working in government, non-government organization, universities, business, schools, colleges, banks etc.

Sl No. 2: 'A' level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, rural management and small business development.

Sl No. 3 & 4: 'A' level or equivalent. Adequate knowledge of English is necessary for effective participation.

Sl No. 5: 'A' level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, project management and small business development, working in government, non-government organizations, universities, business, schools, colleges, banks etc.

Sl No. 6: 'A' level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of entrepreneurship education, human resource development, management, self employment and small business development and working in government, non-government organizations, universities, business, schools, colleges, banks

SI No. 7: 'A' level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of small business, self-employment, MS&ME development, entrepreneurship and its planning and promotion, officials in government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. Prospective small business entrepreneurs can also be admitted to this course.

SI No. 8: 'A' level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in assisting for promotion and development of income generation, micro enterprise, community development, poverty alleviation, small businesses and self help groups and working as directors/senior executives/officials in government departments, banks, training institutions ngos/voluntary organizations, universities research institutions, planning departments can get benefit in this program.

SI No. 9: 'A' level or equivalent. Adequate knowledge of English is necessary for effective participation. Sufficient experience in assisting women in creation and development of small business ventures, development of women. The officials male or female working in developmental organization and women entrepreneurs associations industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and NGOs/or development organization. Prospective women entrepreneurs can also benefit from the programme.

Sl No. 10: 'A' level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in the area of assisting for promotion and development of micro enterprise and small businesses, income generation, community development, social development, self-employment and entrepreneurship. directors/senior executives/officials working in government departments, banks, training institutions, ngos/voluntary organizations, universities research institutions, planning departments, engaged in

SI No. 11 & 12: 'A' level or equivalent. Adequate knowledge of English is necessary. Sufficient experience in promoting entrepreneurship and small business development and working as trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department's corporation, financial institutions, including banks, training organizations, consultants/or voluntary organizations.

## 23. NATIONAL INSTITUTE OF RURAL DEVELOPMENT

Rajendranagar, Hyderabad 500030

Landline No.: 40-24008439 /40-24008430

Fax No.: 40-24008439

Email Id: nirdtraining@gmail.com Website: www.nird.org.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. G.V. Raju

Assistant Registrar

Telephone no.: 04024008404 Mobile No.: 9848011004 Email Id: are@nird.gov.in Fax no.: 04024008404

#### **Head of the Institute**

Dr. M. V. Rao Director General

Landline no.: 04024008430

Mobile no. 4024008430 Email Id: dgnird@gmail.com Fax: 04024008444

#### **ITEC Course Coordinator**

Dr. R. P. Achari

Associate Professor Landline no.: 04024008439 Mobile: 9848992619

Email Id: nirdtraining@gmail.com

Fax: 04024008439

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Community Based Disaster Management Mainstreaming and Risk Reduction Strategies	4	20-07-2015	16-08-2015	25
2	Planning and Management of Drinking Water and Sanitation Projects	4	20-07-2015	16-08-2015	25
3	Participatory Rural Development	4	17-08-2015	13-09-2015	25
4	Planning and Management of Rural Development Programme	4	17-08-2015	13-09-2015	25
5	Planning And Management of Rural Housing and Habitat Projects	4	14-09-2015	11-10-2015	25
6	Training Methodology for Development Professionals	4	14-09-2015	11-10-2015	25
7	<b>Empowerment of Women for Rural Development</b>	4	12-10-2015	08-11-2015	25
8	Good Governance for Management of Rural Development Programme	4	12-10-2015	08-11-2015	25
9	Geo-Informatics Applications in Rural Development	6	09-11-2015	20-12-2015	25
10	Community Driven Rural Development	6	09-11-2015	20-12-2015	25
11	Information Communication Technology for Rural Development	4	04-01-2016	31-01-2016	25
12	Sustainable Agriculture Strategies for Rural Development	4	01-02-2016	28-02-2016	25
13	Management of Rural Employment Projects and Poverty Alleviation	4	01-02-2016	28-02-2016	25
14	<b>Rural Credit for Poverty Reduction</b>	4	01-03-2016	28-03-2016	25

#### **Eligibility Criteria**

- Sl No. 1: Minimum of Bachelors degree in Science or Arts. Middle level officials with special focus on community development and disaster management strategies.
- Sl No. 2: Bachelors Degree in any discipline. Experience in related field in water and sanitation or rural development.
- Sl No. 3: Post graduation in social sciences and agricultural studies. At least 8 years in development sector.
- Sl No. 4: Bachelors Degree. Officials and NGO representatives who have experience in the field of rural development and planning.
- SI No. 5: Bachelors degree in civil engineering/rural development/ rural infrastructure with relevant experience in rural housing or rural development.
- Sl No. 6: Government officials possessing degree/diploma in any discipline. Preferably 1 or 2 years relevant work experience.
- Sl No. 7: Bachelors Degree with at least 03 years of work experience.
- $\textbf{Sl No. 8}: \ \, \textbf{Bachelors or Masters degree}. \ \, \textbf{Working in Rural Development area for 2 years}.$
- Sl No. 9: Minimum of Bachelors Degree in any discipline with working knowledge of Computers and English. With relevant work experience.
- Sl No. 10: Bachelors Degree with good communication skills. Minimum 5 years of work experience in social and development sector.
- SI No. 11: Must posses a Bachelors Degree in any discipline with minimum five years of experience in relevant field / sector.
- Sl No. 12: Minimum of Bachelors' degree in Science or Arts. Middle level position in the official's career with special focus on agriculture and allied sectors.
- Sl No. 13: Graduation or post graduation in relevant field (social sciences etc) with at least 8 years in development sector.
- Sl No. 14: Minimum graduation in social sciences with 2 years of work experience.

## **Specialized Courses**

## 24. BUREAU OF PARLIAMENTARY STUDIES AND TRAINING

Parliament Library Building, Pandit Pant Marg, New Delhi - 110 001, India

Landline No.: 011-23034911 /011-23034563

Fax No.: 011-23015293 Email Id: bpst@sansad.nic.in Website: bpst.nic.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mrs. Alpana Tripathi

Additional Director

Telephone no.: 01123034656 Mobile No.: 9999695879

Email Id: alpana.tripathi@sansad.nic.in

Fax no.: 011-23015293

#### **Head of the Institute**

#### Mr. Anoop Mishra

Secretary-General

Landline no.: 011-23017465

Mobile no. --

Email Id: anoop@nic.in Fax: 011-23034567

#### **ITEC Course Coordinator**

#### Mrs. Kalpana Sharma

Director

Landline no.: 011-23034845 Mobile: 9810305526

Email Id: kalpana.s@sansad.nic.in

Fax: 011-23015293

S. No.	. Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	31st Parliamentary Internship Programme	4	05-11-2015	04-12-2015	30
2	31st International Training Programme In Legislative Drafting	4	11-02-2016	11-03-2016	30

#### **Eligibility Criteria**

 ${\bf Sl\ No.\ 1:} \ Bachelor's\ Degree\ in\ any\ discipline.\ Must\ be\ a\ serving\ employee\ of\ parliament.$ 

Sl No. 2: Bachelor's Degree with law graduate. Serving government employees.

## 25. HUMAN SETTLEMENT MANAGEMENT INSTITUTE

HUDCO House, Lodhi Road, New Delhi 110003 Landline No.: 011-24308600 /-24367834

Fax No.: 011-24365292 Email Id: edthsmi2013@gmail.com

Website: www.hudco.org

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Rajiv Sharma

Deputy General Manager
Telephone no.: 01124308638
Mobile No.: 9868315379
Email Id: hsmi\_rs@yahoo.co.in
Fax: 01124365292

No. Commo Name

#### **Head of the Institute**

#### Dr. D Subrahmanyam

Senior Executive Director Landline no.: 01124367834 Mobile no. 9810433859

Email Id: edthsmi2013@gmail.com

Fax: 01124365292

#### **ITEC Course Coordinator**

#### Mr. Surendra Kumar

Deputy General Manager Landline no.: 01124308606 Mobile: 9871465959 Email Id: cpdhsmi@gmail.com

Fax: 01124365292

S. No. Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1 Planning and Management of Urban Services	6	18-01-2016	26-02-2016	25

#### **Eligibility Criteria**

Sl No. 1: Engineers, Architects, Town Planners, Landscape Architects, Urban Designers, Community Development professionals, Health & Sanitary Workers, Economists, Sociologists with at least 5 years of work experience.

## 26. INDIAN INSTITUTE OF FOREIGN TRADE, CENTRE FOR WTO STUDIES

B-21 Qutub Institutional Area, New Delhi 110016 Landline No.: 011-26512152 /011-26533254

Fax No.: 011-26563321 Email Id: cws@iift.ac.in Website: wtocentre.iift.ac.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Ms. Neha Sharma

Training Coordinator

Telephone no.: 011-26515024 Mobile No.: 9958707993 Email Id: neha@iift.ac.in Fax no.: 011-26563321

#### **Head of the Institute**

**Mr. Abhijit Das** Head and Professor

Landline no.: 011-26533254 Mobile no. 9810503806 Email Id: headwto@iift.ac.in Fax:

011-26563321

#### **ITEC Course Coordinator**

#### Mr. Mukesh Bhatnagar

Professor

Landline no.: 011-26512152 Mobile: 9868511771 Email Id: mbhatnagar@nic.in

Fax: 011-26512152

S. No.	. Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Specialized Course on WTO for Policy Makers and Trade Negotiators	4	14-09-2015	09-10-2015	25
2	Specialized Course on Emerging WTO Issues For African Countries	2	16-11-2015	24-11-2015	25
3	Specialized Course on Trade Remedies under WTO (Anti-Dumping, Subsidies, Safeguards), Trims, Dispute Settlement and RTAS	2	11-01-2016	20-01-2016	25
4	Specialized Training Programme on Selected WTO Issues: Agriculture, Services, Trips And RTAS	2	15-02-2016	24-02-2016	25

#### **Eligibility Criteria**

Sl No. 1: At least Bachelors Degree. The course is aimed for middle/senior government officials working in the trade or commerce ministries in developing and least developed country, with a specific interest and knowledge on WTO issues. Officials who have completed WTO e-learning course will be given preference. Prior experience of working in trade and commerce department will be preferable.

Sl No. 2 to 4: At least Bachelors Degree. The course is aimed for middle/senior government officials working in the trade or commerce ministries in developing and least developed country, with a specific interest and knowledge in the identified areas. Prior experience of working in trade and commerce department will be preferable.

#### 27. INDIAN INSTITUTE OF MASS COMMUNICATION Head of the Institute

Aruna Asaf Ali Marg, New Delhi 110 067 Landline No.: 011-26741268 /011-26742940

Fax No.: 011-26742462

Email Id: anuragmisra1959@gmail.com

Website: www.iimc.gov.in

#### Mr. Sunit Tandon

Director-General

Landline no.: 26742492 Mobile no. 9810328113

Email Id: sunit.tandon@gmail.com

Fax: 26741532

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. Anand Pradhan

Associate Professor Telephone no.: 26742482 Mobile No.: 9818305418

Email Id: apradhan28@gmail.com

Fax no.: 26742462

#### **ITEC Course Coordinator**

#### Prof. Vijay Parmar

Course Director Landline no.: 26742168

Mobile: 9810328113

Email Id: vijyparmar.iimc@gmail.com

Fax: 26742472

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Diploma Course in Development Journalism for Non Alligned & Other Developing Countries	17	02-01-2016	30-04-2016	30

#### **Eligibility Criteria**

Sl No. 1: Graduate in any discipline with ability to comprehend, converse and write in English. Minimum 5 years of work experience in media.

## 28. INTERNATIONAL STATISTICAL EDUCATION CENTRE

202, B. T. Road, Kolkata - 700 108

Landline No.: 033-25752028 /033-25752016

Fax No.: 033-25781834 Email Id: isec@isical.ac.in Website: www.isical.ac.in

#### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. Biswabrata Pradhan

Warden

Telephone no.: 03325754075 Mobile No.: 9748858984 Email Id: bis@isical.ac.in Fax: 03325781834

G.N. G. N

#### **Head of the Institute**

Dr. Prasanta Pathak

Member Secretary

Landline no.: 03325752028 Mobile no. 9433138268

Email Id: prasanta.pathak@gmail.com

Fax: 03325781834

#### **ITEC Course Coordinator**

Mr. Ranjit Mandal

Programme Co-ordinator Landline no.: 03325752027 Mobile: 9831658296

Email Id: ranjit\_mandal@isical.ac.in

Fax: 03325781834

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	ISEC Regular Course 69th Term	44	01-08-2015	31-05-2016	35

#### **Eligibility Criteria**

SI No. 1: Preferably graduate and/ or with education at GCE (O level) with English and mathematics. 2 years experience in statistical work.

#### 29. NATIONAL CRIME RECORDS BUREAU

East Block -7, Sector -1, R.K. Puram, New Delhi 110066

Landline No.: 11-26101767 /11-26172324

Fax No.: 11-26180347 Email Id: training@ncrb.nic.in Website: www.ncrb.gov.in

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. Pawan Bhardwaj

Joint Assistant Director (Trg) Telephone no.: 011-26101767 Mobile No.: 8800897906 Email Id: training@ncrb.nic.in Fax no.: 011-26180347

#### Mr. Unnikrishnan.R

Data Processing Assistant, Grade-A Telephone no.: 011-26101767 Mobile No.: 9313498559 Email Id: uk@ncrb.nic.in Fax no.: 011-26180347

#### **Head of the Institute**

Mr. R.R.Verma, IPS

Director General

Landline no.: 011-26104648 Mobile no. 26104648 Email Id: director@ncrb.nic.in

Fax: 011-26186576

#### **ITEC Course Coordinator**

Dr. Pawan Bhardwai

Joint Assistant Director (Trg) Landline no.: 011-26101767 Mobile: 8800897906

Email Id: training@ncrb.nic.in

Fax: 011-26180347

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Advanced Programme in Computer Networking and Security	6	29-06-2015	07-08-2015	35
2	Advanced Fingerprint Science	6	29-06-2015	07-08-2015	35
3	Advanced Fingerprint Science	6	05-10-2015	13-11-2015	35
4	Information Technology in Law Enforcement	6	05-10-2015	13-11-2015	35
5	Advanced Course on Information Technology in Law Enforcement	12	04-01-2016	25-03-2016	35
6	Advanced Fingerprint Science & IT	12	04-01-2016	25-03-2016	35

# **Eligibility Criteria**

Sl No. 1 & 4: Preferably Graduate. Middle level decision making law enforcement officers with at least 6 years of service in information technology field. They should be able to speak, read & write English.

Sl No. 2, 3 & 6: Preferably Ggraduate. Middle level decision making officers engaged in fingerprint identification activities with at least 5 years of service. They should be able to read, write & speak English.

Sl No. 5: Preferably graduates. Middle level decision making law enforcement officers with at least 5 years of service and knowledge of computer programming. They should be able to speak, read & write English.

# 30. NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH

Address: TARAMANI, CHENNAI - 600 113 Landline No.: 044-22545447 /044-22545406

Fax No.: 044-22541126 Email Id: dir@nittrc.ac.in Website: www.nittrc.ac.in

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. T. Jagathrakshakan

Professor & Head i/c Centre for International Affairs Telephone no.: 04422545447

Mobile No.: 9790895361 Email Id: jagath.rkn@gmail.com Fax no.: 04422541126

#### **Head of the Institute**

Dr. S. Dhanapal

Director i/c

Landline no.: 04422545406 Mobile no. 9884856985 Email Id: dir@nittrc.ac.in Fax: 04422541126

#### **ITEC Course Coordinator**

#### Dr. T. Jagathrakshakan

Professor & Head i/c Centre for International

Affairs Landline no.: 04422545447

Mobile: 9790895361

Email Id: jagath.rkn@gmail.com

Fax: 04422541126

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Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
Advanced Certificate Course On Sustainable Development And Environmental Management	8	22-07-2015	15-09-2015	25
Advanced Certificate Course On Women Empowerment Through Technical And Vocational Education	8	22-07-2015	15-09-2015	25
Advanced Certificate Course On Modern Library Practices	8	23-09-2015	17-11-2015	25
Advanced Certificate Course On Spatial Information Technology For Urban Planning And Management	8	23-09-2015	17-11-2015	25
Advanced Certificate Course On Information And Communication Technology In Education And Training	8	25-11-2015	19-01-2016	25
Advanced Certificate Course On Curriculum Design And Instructional Materials Development	8	25-11-2015	19-01-2016	25
Advanced Certificate Course On Educational Media Production For E-Learning	8	27-01-2016	22-03-2016	25
Advanced Certificate Course On Electronics For Industry-	8	27-01-2016	22-03-2016	25
	Development And Environmental Management Advanced Certificate Course On Women Empowerment Through Technical And Vocational Education Advanced Certificate Course On Modern Library Practices Advanced Certificate Course On Spatial Information Technology For Urban Planning And Management Advanced Certificate Course On Information And Communication Technology In Education And Training Advanced Certificate Course On Curriculum Design And Instructional Materials Development Advanced Certificate Course On Educational Media Production For E-Learning Advanced Certificate Course On Electronics For	Advanced Certificate Course On Sustainable Development And Environmental Management Advanced Certificate Course On Women Empowerment Through Technical And Vocational Education Advanced Certificate Course On Modern Library Practices Advanced Certificate Course On Spatial Information Technology For Urban Planning And Management Advanced Certificate Course On Information And Communication Technology In Education And Training Advanced Certificate Course On Curriculum Design And Instructional Materials Development Advanced Certificate Course On Educational Media Production For E-Learning Advanced Certificate Course On Electronics For  8	Advanced Certificate Course On Sustainable Development And Environmental Management Advanced Certificate Course On Women Empowerment Through Technical And Vocational Education Advanced Certificate Course On Modern Library Practices Advanced Certificate Course On Spatial Information Technology For Urban Planning And Management Advanced Certificate Course On Information Advanced Certificate Course On Information And Communication Technology In Education And Training Advanced Certificate Course On Curriculum Design And Instructional Materials Development Advanced Certificate Course On Educational Media Production For E-Learning Advanced Certificate Course On Educational Media Production For E-Learning Advanced Certificate Course On Electronics For  8 27-01-2016	Advanced Certificate Course On Sustainable Development And Environmental Management Advanced Certificate Course On Women Empowerment Through Technical And Vocational Education Advanced Certificate Course On Modern Library Practices Advanced Certificate Course On Spatial Information Technology For Urban Planning And Management Advanced Certificate Course On Information And Communication Technology In Education And Training Advanced Certificate Course On Curriculum Design And Instructional Materials Development Advanced Certificate Course On Educational Media Production For E-Learning Advanced Certificate Course On Electronics For  8 22-07-2015 15-09-2015 15-09-2015 17-11-2015 17-11-2015 17-11-2015 17-11-2015 17-11-2015 19-01-2016 19-01-2016 22-03-2016

#### **Eligibility Criteria**

SI No. 1: Degree in engineering/technology/science or in any vocational field with minimum 3 years experience in teaching/training/administration and proficiency in spoken and written English.

Sl No. 2&6: Degree or diploma in engineering/technology or in any vocational field with minimum 5 years experience in teaching/training/administration. Must have proficiency in spoken and written English and comprehension of English.

Sl No. 3: Teachers/practicing librarians and/or curriculum developers in library and information science having a diploma/degree in library and information science or equivalent. With minimum two years experience of teaching/administration of library with proficiency in spoken and written English.

Sl No. 4: Diploma/degree/post graduation in science or engineering or social science or management with minimum three years of experience in teaching/training/research/consultancy/administration/policy planning in colleges, universities, research laboratories, industries, companies and training organizations.

SI No. 5: Degree/diploma in information technology (IT)/computer science/information and communication technology/educational technology/engineering education/network technology/ communication technology/internet security technologies/network security. Must posses minimum two years work experience in teaching/IT/ICT application design, development and training and having proficiency in spoken and written English.

Sl No. 7: Degree or diploma in engineering / technology or in science and arts with interest in developing video programmes with proficiency in spoken, written and comprehension of English. Must posses experience in teaching/developing video programmes for technical, vocational, arts and science fields.

SI No. 8: Diploma or degree in physics, electrical, electronics & communication engineering, instrumentation & allied disciplines. Practicing teachers / trainers /engineers and administrators in the above field.

# 31. NATIONAL INSTITUTE OF TRAINING FOR STANDARDIZATION (BIS)

A-20 and 21, Institutional Area, Sector 62, Noida Landline No.: 120-4670232 /120-4670255

Fax No.: 120-4670232 Email Id: hnits@bis.org.in Website: www.bis.org.in

# 24 hours Emergency/After Office/Holiday Contact Nos

# Mr. J. Roy Chowdhury

Scientist F and Head

Telephone no.: 0120-4670232 Mobile No.: 9810561450 Email Id: hnits@bis.org.in Fax: 0120-4670232

# **ITEC Course Coordinator**

Ms. Priti Bhatnagar

Fax: 0120-4670232

Scientist E

Landline no.: 0120-4670219 Mobile: 9425603660

**Head of the Institute** 

Landline no.: 0120-4670232

Mr. J. Roy Chowdhury

Mobile no. 9810561450

Email Id: hnits@bis.org.in

Scientist F and Head

Email Id: pritibhatnagar0409@gmail.com

Fax: 0120-4670227

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	International Training Programme on Management Systems	4	31-08-2015	25-09-2015	35
2	International Training Programme on Standardization and Quality Assurance	8	12-10-2015	04-12-2015	35
3	International Training Programme on Laboratory Quality Management Systms	3	01-02-2016	19-02-2016	35

# **Eligibility Criteria**

Sl No. 1 to 3: Graduates in science/engineering or technology or post graduates in any discipline. Experience in relevant field is preferred.

# 32. NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND ADMINISTRATION

17 B, Sri Aurobindo Marg, New Delhi - 110016 Landline No.: 011-26544800 /011-26544863

Fax No.: 011-26853041 Email Id: idepa@nuepa.org Website: www.nuepa.org

# 24 hours Emergency/After Office/Holiday Contact Nos

**Dr. Mona Sedwal**Programme Coordinator

Telephone no.: 01126544871 Mobile No.: -

Email Id: monasedwal@nuepa.org

Fax no.: 01126853041

#### **Head of the Institute**

Prof. R. Govinda

Vice Chancellor

Landline no.: 01126515472 Email Id: vc@nuepa.org Fax: 01126853041

# **ITEC Course Coordinator**

Prof. Najma Akhtar

Head and Programme Director Landline no.: 01126544839 Mobile: 0989967510

Email Id: najmaakhtar@nuepa.org

Fax: 01126865180 **Prof. B. K. Panda** 

Senior Programme Coordinator
Landline no.: 01126544863
Mobile: 0981069829
Email Id: bkpanda@nuepa.org

Fax: 01126853041

S. No	. Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	International Diploma in Educational Planning and Administration (IDEPA-XXXII)	13	01-02-2016	30-04-2016	35

#### **Eligibility Criteria**

SI No. 1: Education officers working at the national, provincial, district or institutional level are eligible for admission to the programme. Heads of educational institutions (school, college), regional and district education departments, functionaries working in the teacher-training colleges or universities and are eligible to apply.

# 33. RAFI AHMED KIDWAI NATIONAL POSTAL **ACADEMY**

Kamla Nehru Nagar, Ghaziabad-201002 India Landline No.: 120-2789060 /120-2789028

Fax No.: 120-2789503

Email Id: academy@indiapost.gov.in Website: www.raknpa.gov.in

# 24 hours Emergency/After Office/Holiday Contact Nos

# Shri Neeraj Kumar Jha

Deputy Director

Telephone no.: 01202789946 Mobile No.: 9718734314

Email Id: neeraj\_jha1234@yahoo.co.in

Fax no.: 01202789503

# **Head of the Institute**

Brig. G. Bhuyan

Director

Landline no.: 01202789060 Mobile no. 9471007153

Email Id: academy@indiapost.gov.in

Fax: 01202789503

# **ITEC Course Coordinator**

Shri V. Rajarajan

Additional Director Landline no.: 01202789061 Mobile: 9717671255

Email Id: additionaldirectorpsci@gmail.com

Fax: 01202789503

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	International Executive Development Programme	2	07-12-2015	18-12-2015	30
2	Leadership Development Programme	2	07-12-2015	18-12-2015	30
3	International Mail Management	2	11-01-2016	22-01-2016	30
4	<b>Quality Management in Postal Services</b>	2	15-02-2016	26-02-2016	30
5	Advanced Postal Management	2	15-02-2016	26-02-2016	30

# Eligibility Criteria

Sl No. 1 to 5: Graduation with minimum 7 years of service.

# 34. RESEARCH AND INFORMATION SYSTEM FOR DEVELOPING COUNTRIES

Zone IV-B, 4<sup>th</sup> Floor, India Habitat Centre, Lodhi Road, New Delhi-110 003, India Landline No.: 11-24682177 /11-24682178

Fax No.: 11-24682173 Email Id: dgoffice@ris.org.in Website: http://www.ris.org.in

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Mahesh C Arora

Director (Finance and Administration)
Telephone no.: 01124655437
Mobile No.: 7827499097
Email Id: mc.arora@ris.org.in

Fax: 01124682175

# **Head of the Institute**

# Prof. Sachin Chaturvedi

Director-General

Landline no.: 01124682176 Mobile no. 9958163111 Email Id: dg@ris.org.in Fax: 01124682175

#### **ITEC Course Coordinator**

#### Dr. Ram Upendra Das

Professor

Landline no.: 01124602065 Mobile: 9818125110 Email Id: upendra@ris.org.in

Fax: 01124682174

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Developmen Partnership: Learning South-South Cooperation (LSSC)	2	16-11-2015	27-11-2015	30
2	International Economic Issues And Development Policy (IEIDP)	4	15-02-2016	11-03-2016	30

#### **Eligibility Criteria**

SI No. 1: Bachelors Degree. Experience with diplomatic assignments/ experience with Aid Management/ South-South Cooperation (SSC)/North South Cooperation (NSC)

Sl No. 2: Masters Degree. Two years experience relating to International Economic Issues

# 35. V.V.GIRI NATIONAL LABOUR INSTITUTE

Sector-24, Noida, 201301, Distt. Gautam Budh Nagar, Uttar Pradesh

Landline No.: 0120-2411470 /0120-2411533

Fax No.: 0120-2411471

Email Id: jkkaulvvgnli@rediffmail.com

Website: www.vvgnli.org

# 24 hours Emergency/After Office/Holiday Contact Nos

# Mr. V.K. Sharma

Asstt. Administrative Officer Telephone no.: 01202411685 Mobile No.: 9213102817

Email Id: vks\_1967@rediffmail.com

Fax: 01202411536

# **Head of the Institute**

# **Mr. P.P.Mitra**Director General

Director General

Landline no.: 01202411470 Mobile no. 9818807275

Email Id: directorgeneralvvgnli@gmail.com

Fax: 01202411474

# **ITEC Course Coordinator**

#### Mr. J.K.Kaul

Programme officer Landline no.: 01202411471

Mobile: 9811888081

Email Id: jkkaulvvgnli@rediffmail.com

Fax: 01202411471

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Skill Development and Employment Generation	3	10-08-2015	28-08-2015	30
2	Managing Development and Social Protection in a Globalised Economy	3	01-09-2015	18-09-2015	30
3	Enhancing Leadership Skills	3	05-10-2015	23-10-2015	30
4	Labour and Employment Relations in a Global Economy	3	02-11-2015	20-11-2015	30
5	Gender Issues in the World of Work	3	01-12-2015	18-12-2015	30
6	Research Methods in Labour Studies	3	08-02-2016	26-02-2016	30
7	Health Security and Protection of Workers	3	01-03-2016	18-03-2016	30

# **Eligibility Criteria**

 $Sl\ No.\ 1$  to 7: Graduation with experience in relevant field.

# **Technical Courses**

# 36. CENTRAL FERTILIZER QUALITY CONTROL AND TRAINING INSTITUTE

**Training Programme on Fertiliser Quality** 

N.H. IV, Faridabad (Haryana)

Landline No.: 0129-2418484 /0129-2418282

Fax No.: 0129-2414712 Email Id: cfqcti@nic.in Website: cfqcti.dacnet.nic.in

# 24 hours Emergency/After Office/Holiday Contact Nos

# Mr. Shyam Babu

Dy. Director

1

 $\begin{tabular}{ll} Telephone no.: 0129-2423779 \\ Mobile No.: 9871085610 \\ Email Id: cfqcti@nic.in \\ Fax: 0129-2414712 \\ \end{tabular}$ 

# **Head of the Institute**

Mr. K.K. Dhingra

Director

Landline no.: 0129-2414712 Mobile no. 9899267363 Email Id: cfqcti@nic.in Fax: 0129-2414712

# **ITEC Course Coordinator**

Mr. Shyam Babu

Dy. Director

Landline no.: 0129-2418484 Mobile: 9871085610 Email Id: cfqcti@nic.in Fax: 0129-2414712

Duration (in weeks)	Start Date	End Date	Seats (Max)
5	18-11-2015	22-12-2015	25

# **Eligibility Criteria**

S. No. Course Name

Control

SI No. 1: Post graduate in chemistry/agriculture chemistry or graduate in agriculture/science with chemistry. Working experience in the field of fertilizer quality control-specially enforcement or analysts, fertilizer marketing and distribution.

# 37. CENTRAL INSTITUTE FOR RURAL ELECTRIFICATION

National Police Academy Post, Shivarampally, Hyderabad, Telangana, India, 500052 Landline No.: 40-64584526 /40-24015901

Fax No.: 40-24015896 Email Id: cire@recl.nic.in Website: www.cirerec.com

# 24 hours Emergency/After Office/Holiday Contact Nos

Dr. R. Mohd. Nafi

Chief Manager

Telephone no.: 914060504526 Mobile No.: 9441296670 Email Id: nafis198@yahoo.com Fax: 914024015896

#### **Head of the Institute**

Mr. G. Shankar Additional Director

Landline no.: 914064584526 Mobile no. 9490189023 Email Id: cire@recl.nic.in Fax: 914024015896

#### **ITEC Course Coordinator**

Mr. Sudhir S Chopade

Manager

Landline no.: 914024015897 Mobile: 7680883477

Email Id: sudhirschopade@gmail.com

Fax: 914024015896

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S. N	Vo. Course Name	Duration (in weeks)	Start Date	<b>End Date</b>	Seats (Max)
1	Planning, Appraisal and Financial Management of Power Projects	8	27-07-2015	18-09-2015	25
2	Financial Management and Accounting Systems of Power Companies	8	27-07-2015	18-09-2015	25
3	Decentralized Distributed Generation and Rural Power Distribution Management	8	28-09-2015	20-11-2015	25
4	Planning and Management of Power Transmission and Distribution Systems	8	28-09-2015	20-11-2015	25
5	Design, Erection, Operation, Maintenance and Protection of EHV Substations	4	23-11-2015	18-12-2015	25
6	Solar Power Generation- Grid Enabling	4	23-11-2015	18-12-2015	25
7	Management of Power Utilities Using ICT/Automated Solutions	5	28-12-2015	29-01-2016	25
8	<b>Best Practices in Power Distribution</b>	5	28-12-2015	29-01-2016	25
9	Certificate Course in Electric Power Management	12	01-02-2016	21-04-2016	25
10	Trends and Developments in Thermal Power Generation	4	08-02-2016	04-03-2016	25

#### **Eligibility Criteria**

Sl. No. 1: Diploma/degree in electrical engineering. Should have minimum work experience of three years in power generation, transmission or distribution sector organizations.

Sl No. 2: Diploma/degree in electrical engineering/finance/accounts. Should have minimum three years working experience in power sector related organizations.

SI No. 3: Diploma/degree in finance/accounts. Should be working in power sector related organizations for minimum three years.

SI No. 4: Diploma/degree in electrical /mechanical engineering. Should have minimum three years work experience in power sector related organizations.

Sl No. 5: Diploma/degree in electrical engineering. Should have minimum three years work experience in power sector related organization.

SI No. 6: Diploma/degree in electrical engineering. Should have minimum three years work experience in substation engineering/HV engineering or power sector.

Sl No. 7: Diploma/degree in electrical/mechanical engineering. Should have minimum three years experience in renewable energy or power and energy sector.

SI No. 8: Diploma/degree in engineering/computer sciences/ IT /MIS related. Should have minimum three years work experience in power distribution automation with IT and automation

SI No. 9: Diploma/degree in electrical engineering. Should have minimum three years work experience in power distribution sector or related areas.

Sl No. 10: Degree/diploma in electrical/mechanical engineering. Should have minimum three years work experience in thermal power generation or related area.

# 38. CENTRAL INSTITUTE OF TOOL DESIGN

A1 to A8, APIE, Balanagar, Hyderabad- 500 037, TS

Landline No.: 40-23774536 /40-23771959

Fax No.: 40-23772658

Email Id: citdplacements@citdindia.org

Website: www.citdindia.org

# 24 hours Emergency/After Office/Holiday Contact Nos

Mr. K.N. Reddy

Assistant

Telephone no.: 04023771959 Mobile No.: 9912569575

Email Id: citdplacements@citdindia.org

Fax no.: 04023772658

# **Head of the Institute**

Mr. Shujayat Khan

Principal Director

Landline no.: 04023774536 Mobile no. 9959148618

Email Id: citdplacements@citdindia.org

Fax: 04023772658

# **ITEC Course Coordinator**

Mr. V. Udaya Bhaskara Reddy

Dy. Director (Trg.) Landline no.: 04023776156 Mobile: 9949846777

Email Id: citdplacements@citdindia.org

Fax: 04023772658

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Progammable Logic Controllers for Advanced Automation	10	17-08-2015	23-10-2015	25
2	Design of Jigs and Fixtures With CREO Parametric Software	10	17-08-2015	23-10-2015	25
3	CNC Programming Using Mastercam Software	10	02-11-2015	08-01-2016	25
4	Very Large Scale Integration (VLSI) Design	10	02-11-2015	08-01-2016	25
5	Design of Sheetmetal Forming Tools by using CREO Parametric Software	10	02-11-2015	08-01-2016	25
6	Analysis using ANSYS and Hypermesh Software	10	18-01-2016	25-03-2016	25
7	Design of Die Casting and Plastic Processing Tool by using CREO Parametric Software	10	18-01-2016	25-03-2016	25
8	Mechatronics and its Applications	10	18-01-2016	25-03-2016	25

# **Eligibility Criteria**

SI No. 1 & 8: Degree/diploma in mechanical/production/electrical/electronics/instrumentation/automobile engineering or equivalent with relevant work experience.

Sl No. 2,3,5,6 & 7: Degree/diploma in mechanical engineering or equivalent with relevant work experience.

SI No. 4: Degree/diploma in electrical/electronics/instrumentation engineering or equivalent with relevant work experience.

# 39. CENTRAL SCIENTIFIC INSTRUMENTS ORGANIZATION

CSIR Complex, Library Avenue, Pusa, New Delhi Landline No.: 11-25843191 /11-25843794

Fax No.: 11-25846290 Email Id: csiodelhi@gmail.com Website: www.csio.res.in

# 24 hours Emergency/After Office/Holiday Contact Nos

# Mr. Dhirendra Bansal

Scientist-in-charge

Telephone no.: 01128744621 Mobile No.: 9868482342 Email Id: csiodelhi@gmail.com

Fax no.: 01125846290

#### **Head of the Institute**

# Dr. Amod Kumar

Acting Director

Landline no.: 01722657190 Mobile no. 9872516830 Email Id: director@csio.res.in

Fax: 01722657267

#### **ITEC Course Coordinator**

#### Ms. Shashi Moitra

Principal Technical Coordinator Landline no.: 01125843794 Mobile: 9810612117

Email Id: shashi.moitra@gmail.com

Fax: 01125846290

S. No.	. Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Management Development Programme on Energy Management System and Instrumentation	6	08-07-2015	18-08-2015	25
2	Management Development Program on Operation, Maintenance and Repair of Bio- Medical Equipment	8	09-09-2015	03-11-2015	25
3	Management Development Program on Operation, Maintenance and Repair of Analytical Equipment	8	09-12-2015	02-02-2016	25

# **Eligibility Criteria**

Sl No. 1: Graduate/diploma in electrical/electronics/instrumentation engineering or post graduate/graduate in energy management and experience in maintenance/management of electrical systems or practiced industrial /estate engineer having 2 years experience/responsibility of maintaining electrical supply/distribution systems.

Sl No. 2: Graduate/diploma in electronics/electrical/instrumentation/bio-medical engineering or post graduate/graduate in physics and electronics having 2 years experience/responsibility of maintenance and management of bio-medical equipment or Medical doctor.

Sl No. 3: Graduates/diploma in electronics/electrical/instrumentation/bio-medical/lab technician or a post graduate/graduate in physics/chemistry/pharmacy/medical doctor/bio-chemist/forensic scientist/agricultural research scientist and technologist having 2 years experience/responsibility of maintenance management of analytical equipments.

# 40. FLUID CONTROL RESEARCH INSTITUTE

Kanjikode West, Palakkad, Kerala (India) Landline No.: 491-2566120 /491-2566119

Fax No.: 491-2566326 Email ID: fcri@fcriindia.com Website: www.fcriindia.com

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. K. I. Raphael

Chief P & A Officer & Admin Co-ordinator (ITEC Trg.)

Telephone no.: 0491-2566120 Mobile No.: 9847024119

Email Id: k.i.raphael@fcriindia.com

Fax no.: 0491-2566326

# **Head of the Institute**

Dr. Jacob Chandapillai

Director

Landline no.: 0491-2566119 Mobile no. 9446495803 Email Id: director@fcriindia.com

Fax: 0491-2566326

#### **ITEC Course Coordinator**

#### Mr. K. I. Raphael

Chief P & A Officer & Admin.Co-ordinator (ITEC Trg.)

Landline no.: 0491-2566120 Mobile: 9847024119

Email Id: k.i.raphael@fcriindia.com

Fax: 0491-2566326

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Oil, Water and Gas Flow Measurement and Control Techniques & Standards	13	01-07-2015	30-09-2015	30
2	Digital Library Practices & Information Technology Application for Advanced Knowledge Management	7	15-10-2015	30-11-2015	30
3	Instrumentation & Control & Data Acquisition System in Fluid Flow in Process & Petroleum Engineering	9	15-12-2015	15-02-2016	30
4	Quality System Certification (Iso 9001) & Six Sigma Practices for Organizations/Laboratories (Testing/Calibration)	9	20-02-2016	20-04-2016	30
5	Flow Measurement & Control Techniques/Software in Industrial Process & Water Distribution System	9	25-03-2016	25-05-2016	30

#### **Eligibility Criteria**

SI No. 1: Diploma/Engieering in Petroleum, Instrumentation, Electrical, Mechanical, Chemical/Industrial Engineering. Must posses 2-3 work years experience in Oil & Gas Industry/Process industries.

SI No. 2: Working professional with graduation in any discipline. Must posses 2-3 years work experience in any industry/organization.

SI No. 3&4: Diploma/Engineering in Mechanical, Electronics Instrumentation, Chemical, Electrical, Industrial Engineering. Must posses 2-3 years work experience in process industries, petroleum & natural gas/oil & gas companies and related fields.

Sl No. 5: Diploma/Engineering graduates with specialization in Civil, Mechanical, Instrumentation, Chemical or Electrical. Must posses 2-3 years work experience in Industrial Engineering/Water supply, Water Management and Irrigation, Process Industries and other related fields.

# 41. GEOLOGICAL SURVEY OF INDIA TRAINING INSTITUTE

GSI Complex, Bandlaguda, Near Nogole, Hyderabad

Landline No.: 40-24225001 /40-24225004

Fax No.: 40-24225029 Email ID: hod.gsiti@gsi.gov.in Website: www.portal.gsi.gov.in

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. B Nageswaran

Director (TC)

Telephone no.: 04024225004 Mobile No.: 8374000702

Email Id: b.nageswaran@gsi.gov.in

Fax no.: 04024225029

M N Mishra
Director

Telephone no.: 04024225012 Mobile No.: 9618228021

Email Id: mnmishra4@yahoo.co.in

Fax no.: 04024225029

**Dr Sanjay Das** Director

Telephone no.: 04024225007 Mobile No.: 7382610833 Email Id: sanjay.das@gsi.gov.in Fax no.: 04024225029

V Aneel Kumar

Suptd Geologist Telephone no.: 04024225036

Mobile No.: 9848822402 Email Id: aneelv@rediffmail.com

Fax no.: 04024225029

#### **Head of the Institute**

Mr. L Harendranath

Dy. Director General Landline no.: 04024225001 Mobile no. 8886041155 Email Id: hod.gsiti@gsi.gov.in

Fax: 04024225029

#### **ITEC Course Coordinator**

#### Mr. B Nageswaran

Director (TC)

Landline no.: 04024225004 Mobile: 8374000702

Email Id: b.nageswaran@gsi.gov.in

Fax: 04024225029

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Remote Sensing and Digital Image Processing for Geoscientists	4	27-10-2015	24-11-2015	15
2	Geographic Information System for Geoscientists	4	05-01-2016	03-02-2016	15

# **Eligibility Criteria**

Sl No. 1: Graduation in earth sciences or related technical courses (geology, geophysics, geography, environmental science etc.). Must posses 3 years work experience. Sl No. 2: Graduate in any subject in earth science (geology, geophysics, geodesy, hydrogeology, environmental science, geography, surveying etc. Must posses 3 years work experience.

# 42. INDIAN INSTITUTE OF PRODUCTION MANAGEMENT

Kansbahal, Near Rourkela, Odisha-770034 Landline No.: 6624-280322 /6624-280576

Fax No.: 6624-280122 Email Id: info@iipm.ac.in Website: www.iipm.ac.in

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Sachidananda Swar

Training Head

Telephone no.: 8895496459 Mobile No.: 8599004736 Email Id: trg@iipm.ac.in Fax: 06624280122

# **Head of the Institute**

Dr. Niranjan Nayak

Director

Landline no.: 9437046576 Mobile no. 8599004744 Email Id: info@iipm.ac.in Fax: 06624280122

# **ITEC Course Coordinator**

Mr. Sachidananda Swar

Training Head

Landline no.: 8895496459 Mobile: 8599004736 Email Id: trg@iipm.ac.in Fax: 06624280122

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Certificate Course on Electrical Power System Maintenance	10	05-10-2015	13-12-2015	25
2	Certificate Course on Industrial Electronics and Instrumentation	10	05-10-2015	13-12-2015	25
3	Certificate Course on Management Development Programme	10	04-01-2016	13-03-2016	25
4	Certificate Course on Banking and Insurance	10	04-01-2016	13-03-2016	25

# **Eligibility Criteria**

Sl No. 1: Degree/Diploma holders in Electrical Engineering/Electronics Engineering/EEE/C&I. Up to 5-10 years industrial experience in the field of operation, maintenance, control, protection in power plant or substation in any private/public/government sectors.

Sl No. 2: Degree/diploma holders in Electrical/ Electronics/ EEE / C&I Engineering. Around 5-10 years of experience in any private/public/government sectors in the field of control, automation, maintenance etc.

SI No. 3 &4: Any graduate/post graduate in Engineering, Technology, Science/Arts/Commerce. 5-10 years of experience in any functional area.

# 43. INDIAN INSTITUTE OF REMOTE SENSING

4 Kalidas Road , Dehradun

Landline No.: 135-2744583 /135-2524399

Fax No.: 135-2741987 Email Id: director@iirs.gov.in Website: www.iirs.gov.in

# 24 hours Emergency/After Office/Holiday Contact Nos

# Mrs. Minakshi Kumar

Course Director

Telephone no.: 1352524118 Mobile No.: 9410394497 Email Id: minakshi@iirs.gov.in

Fax no.: 1352741987

# **Head of the Institute**

#### Dr. A.Senthil Kumar

Director

Landline no.: 1352744583 Mobile no. 1352524101 Email Id: director@iirs.gov.in

Fax: 1352741987

# **ITEC Course Coordinator**

# Mrs. Minakshi Kumar

Course Director

Landline no.: 1352524118 Mobile: 9410394497 Email Id: minakshi@iirs.gov.in

Fax: 1352741987

S. No	. Course Name	<b>Duration</b> (in weeks)	Start Date	End Date	Seats (Max)
1	Short Course in Geoinromatics	8	21-09-2015	13-11-2015	20
2	Short Course on Remote Sensing with Special	8	04-01-2016	26-02-2016	20

# **Eligibility Criteria**

Sl. No. 1 & 2: Post graduate degree/graduate in Physics, Chemistry, Mathematics, Botany, Forestry, Zoology, Wildlife Science, Environment Science, Life Science, Agricultural Science, , Geography (with B.Sc. at graduation level) or any other Science/any discipline of Engineering with sufficient knowledge of Mathematics/Statistics at high school level. Must posses 2 years work experience relevant to natural science/management/data-map handling.

# 44. INDIAN INSTITUTE OF TECHNOLOGY - ROORKEE (DEPARTMENT OF WATER RESOURCES DEVELOPMENT AND MANAGEMENT)

 $Indian\ Institute\ of\ Technology\ Roorkee-247667,\ Uttrakhand$ 

Landline No.: 1332-285500 /1332-272342

Fax No.: 1332-285815 Email Id: director@iitr.ac.in Website: www.iitr.ac.in

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. Deepak Khare

Professor & Head, WRD&M Department

Telephone no.: 01332285251 Mobile No.: 9412990808 Fax no.: 0133-2271073/2273560 Email Id: kharefwt@iitr.ac.in kharefwt@gmail.com

# Head of the Institute Prof. Pradipta Banerji

Director

Landline no.: 0133-2285500 0133-2272342 Email Id: director@iitr.ac.in Fax: 0133-2285815/2273560

#### **ITEC Course Coordinator**

#### Dr. Deepak Khare

Professor & Head, WRD&M

Department Landline no.: 01332285251

Mobile: 9412990808 Fax: 0133-2271073/2273560 Email ID: wrdtc@iitr.ac.in,

> kharefwt@iitr.ac.in, kharefwt@gmail.com, wrdmiitroorkee@gmail.com

S. No.	. Course Name	<b>Duration</b> (in weeks)	Start Date	End Date	Seats (Max)
1	P.G. Diploma (Irrigation Water Management)	52	14-07-2015	13-07-2016	20
2	M.Tech (Irrigation Water Management)	104	14-07-2015	13-07-2017	20
3	M.Tech (Water Resources Development)	104	14-07-2015	13-07-2017	30
4	P.G. Diploma (Water Resources Development)	52	14-07-2015	13-07-2016	30

#### **Eligibility Criteria**

Sl No. 1&2: Bachelor degree in Civil Engineering or its equivalent/ Agricultural Engineering or its equivalent or M. Sc. Agriculture in Agronomy, Soil Science, Agro-Meteorology with Mathematics as one of the paper at the level of B.Sc./ B.Sc. Agriculture. Minimum 60% marks or CGPA 6.00 on 10 point scale marks or equivalent grade is required. Should have worked for minimum 2 years in responsible capacity in relevant field.

SI No. 3&4: Bachelor's degree in Civil/Electrical/Mechanical /Electronics & Tele-Communication Engineering or its equivalent. Minimum 60% marks or CGPA 6.00 on 10 point scale marks or equivalent grade is required. Should have worked for minimum 2 years in responsible capacity in relevant field.

# 45. INDIAN INSTITUTE OF TECHNOLOGY ROORKEE (DEPARTMENT OF HYDROLOGY)

Indian Institute of Technology Roorkee - 247667, Uttrakhand Landline No.: 1332-285500 /1332-285500

Fax No.: 1332-285815 Email Id: director@iitr.ac.in Website: www.iitr.ac.in

# 24 hours Emergency/After Office/Holiday Contact Nos Dr D S Arya

Head

Telephone no.: 01332-285936 Mobile No.: 9412072400 Email Id: dsarya@gmail.com 01332-273560

**Head of the Institute** Prof. Pradipta Banerji

Director

Landline no.: 01332-285500 Mobile no. 9410130958 Email Id: director@iitr.ac.in Fax: 01332-285815

# **ITEC Course Coordinator** Dr D S Arya

Head

Landline no.: 01332-285936 Mobile: 9412072400 Email Id: dsarya@gmail.com

Fax: 01332-273560

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	44th International Course of P.G. Diploma in Hydrology	52	16-07-2015	15-07-2016	5
2	44th International Course of M. Tech in	104	16-07-2015	15-07-2017	15

# **Eligibility Criteria**

SI No.1&2: Candidates with any of the following academic qualifications are eligible to apply:- (i) Bachelor's degree in Civil/Mechanical/Agricultural Engineering/Hydrology or its equivalent qualification, or M.Sc./M.Tech. (Master's) degree in Chemistry/Geology/Geophysics/Applied Geology/Applied Geophysics/Physics/Meteorology/Geography/Atmospheric Physics/ Environmental Science with mathematics in B.Sc. (Bachelor's) course as one of the subjects, or M.Sc. (Master's) degree in Statistics with physics or mathematics at B.Sc. (bachelor's) level, or M.Sc. (Master's) degree in Mathematics with physics in B.Sc. (Bachelor's) level, or in Forestry after B.Sc. (Bachelor's) with physics and mathematics in the B.Sc. (Bachelor's) course are also eligible. Only full time sponsored/nominated candidates are eligible. Candidates seeking admission to the M. Tech./P.G. Diploma programme in hydrology and who possess the required qualification as stated above must have at least 60% aggregate marks or 6.00 CGPA on a 10 point scale at qualifying degree level. Must posses minimum 2 years experience after obtaining the qualifying degree.

# 46. NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH

Sector 67, SAS Nagar, Punjab

Landline No.: 172-2292037 /172-2214682

Fax No.: 172-2214692 Email Id: director@niper.ac.in Website: www.niper.gov.in

# 24 hours Emergency/After Office/Holiday Contact Nos

# Mr. Sanjay Jachak

Professor

Telephone no.: 0172-2292037 Mobile No.: 9888235595

Email Id: sanjayjachak@niper.ac.in

Fax no.: 0172-2214692

# **Head of the Institute**

Prof. K K Bhutani

Director

Landline no.: 0172-2214682 Mobile no. 9417155110 Email Id: director@niper.ac.in

Fax: 0172-2214692

# **ITEC Course Coordinator**

Mr. Sanjay Jachak

Professor

Landline no.: 0172-2292037 Mobile: 9888235595

Email Id: sanjayjachak@niper.ac.in

Fax: 0172-2214692

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Pharmaceutical Quality by Design: A Risk Based Approach	2	26-10-2015	05-11-2015	25

# **Eligibility Criteria**

Sl No. 1: Bachelor degree in pharmacy or equivalent or Masters degree in pharmacy. Must possess minimum 5 years work experience in the relevant field.

# 47. SOUTH INDIA TEXTILE RESEARCH ASSOCIATION

13/37, Avinashi Road, Coimbatore Aerodrome Post

Coimbatore -641014

Landline No.: 422-4215333 /422-4215337

Fax No.: 422-4215300 Email Id: training@sitra.org.in Website: www.sitra.org.in

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. K.Sajjan Rao

Programme Coordinator
Telephone no.: 04222316082
Mobile No.: 9443911131
Email Id: cayessar@gmail.com
Fax: 04224215300

# **Head of the Institute**

# Dr. Prakash Vasudevan

Director

Landline no.: 04224215321 Mobile no. 9443911131 Email Id: director@sitra.org.in Fax: 04224215300

# **ITEC Course Coordinator**

#### Dr. K.Sajjan Rao

Programme Coordinator
Landline no.: 04224215337
Mobile: 9443911131
Email Id: ksr@sitra.org.in
Fax: 04224215300

S. No	. Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Textile Testing and Quality Control	9	01-10-2015	02-12-2015	30
2	<b>Human Resource Management in Industry</b>	9	01-10-2015	02-12-2015	30
3	Textile Mill Management	9	01-10-2015	02-12-2015	30

# **Eligibility Criteria**

Sl No. 1: Degree/Diploma in Textiles /Science with at least 2 years experience in laboratories of textile or allied industry or institutes.

Sl. No. 2: Degree/Diploma in Management and allied disciplines with at least 5 years experience in HRD positions.

Sl No. 3: Degree/Diploma in Textiles. With at least 5 years of work experience in textile or allied industries in senior level.

# Technical Cooperation Scheme of Colombo Plan (TCS)\*

\*Exclusively for TCS Member Countries.

# 48. CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY

CIFT JN., Willingdon Island, Matsyapuri P.O.,

Cochin - 682029, Kerala Landline No.: 484-2412300 Fax No.: 484-2668212

Email Id: aris.cift@gmail.com, cift@ciftmail.org

Website: www.cift.res.in

# 24 hours Emergency/After Office/Holiday Contact Nos

# Dr. C. N. Ravishankar

Director

Telephone no.: 0484-2412301 Mobile No.: 9446474368

Fax: 0484-2668212

Email Id: directorcift@gmail.com

# **Head of the Institute**

#### Dr. C. N. Ravishankar

Director

Landline no.: 0484-2412301

Mobile no. 9446474368

Fax: 0484-2668212

Email Id: directorcift@gmail.com

# **TCS Course Coordinator**

# Dr. S. Balasubramaniam

Head

 Landline No.: 0484-2412316

 Mobile:
 9895326870

 Fax:
 0484-2668212

 Email Id:
 balako@rediffmail.com

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Seafood Quality Assurance	2	16-09-2015	28-09-2015	10
2	ISO 22000- HACCP for Seafood Industry	2	07-10-2015	19-10-2015	10
3	Fishery By-Products- Prawn Shell Powder, Chitin, Chitosan and Glucosamine Hydrochloride	4	30-11-2015	26-12-2015	10
4	Development of Fish and Shrimp Based Value Added Products	2	09-02-2016	20-02-2016	10

# **Eligibility Criteria**

Sl No. 1 & 2: Graduate in fisheries or science or equivalent.

 $Sl\ No.\ 3:$  Graduate in fisheries/science or equivalent.

Sl. No.4: Graduate in science or equivalent. Some experience in fish processing is desirable

# 49. CENTRAL POULTRY DEVELOPMENT ORGANIZATION & TRAINING INSTITUTE

Hessarghatta, Bangalore-560088, Karnataka, India Landline No.: 080-28466236 /080-28466226

Fax No.: 080-28466444 Email Id: cpdoti@gmail.com Website: www.cpdoti.org

# Head of the Institute Dr. Mahesh P.S.

Director

Landline no.: 08028466239 Mobile no. 9845616268 Fax: 08028466444 Email Id: cpdoti@gmail.com

# 24 hours Emergency/After Office/Holiday Contact Nos

# Dr. Mahesh P.S.

Director

Telephone no.: 08028466239 Mobile No.: 9845616268 Email Id: cpdoti@gmail.com Fax no.: 08028466444

# **TCS Course Coordinator**

#### Dr. Mahesh P.S.

Director

Landline no.: 08028466239 Mobile: 9845616268 Email Id: cpdoti@gmail.com

Fax: 08028466444

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Artificial Insemination and Hatchery Management	6	03-08-2015	11-09-2015	10
2	Avian Diseases and Health Management	6	02-11-2015	11-12-2015	10
3	Feed Analytical Techniques	6	01-02-2016	11-03-2016	10
4	Poultry Nutrition and Feeding	6	01-02-2016	11-03-2016	10

# **Eligibility Criteria**

Sl No. 1 & 2: Degree in veterinary/animal science/agriculture. Preferably working in the field of poultry production.

Sl No. 3: Degree in veterinary/animal science/agriculture/chemistry. Preferably working in the field of feed analytical laboratory.

Sl No. 4: Degree in veterinary/animal science/agriculture. Preferably working in the field of poultry nutrition.

# 50. ENVIRONMENT PROTECTION TRAINING AND RESEARCH INSTITUTE

Survey no. 91/4, Gachibowli, Hyderabad, 500032,

Andhra Pradesh

Landline No.: 040-23180104 /-Fax No.: 040-23180135 Email Id: dg@eptri.com Website: www.eptri.com

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. I. Sobhan Babu

Hostel Incharge

Telephone no.:040-23180130 Mobile No.: 9441455684

Email Id: isobhanbabu@gmail.com

Fax no.: 040-23180135

S.	No.	Course	Name
υ.	110.	Course	TARRES

1	Bio-Medical Waste Management
2	Waste Water Treatment
3	Municipal Solid Waste Management

# **Head of the Institute**

Sri. Ashwin Kumar Parida, IAS

Director General& Special Chief Secretary to Government

Landline no.: 040-23180101 Fax: 040-23180135 Email Id: dg@eptri.com

# **TCS Course Coordinator**

# Dr. M. Suneela

Training I/C

Landline no.: 040-23180120 Mobile: 8497900079

Email Id: suneela@eptri.com Fax: 040-23180135

Duration (in weeks)	Start Date	End Date	Seats (Max)
2	08-06-2015	20-06-2015	15
2	10-08-2015	22-08-2015	15
2	16-11-2015	28-11-2015	15

# **Eligibility Criteria**

SI No. 1. Medical, nursing and para-medical professionals, environmental engineers/ scientists. Minimum 2 years in relevant area.

Sl No. 2 & 3: Bachelor's / Master degree in Science, Diploma or Bachelor's degree in engineering discipline. Minimum 2 years in relevant area.

# 51. KOTHARI AGRICULTURAL MANAGEMENT **CENTRE**

Post Boox No.83, Upasi Glenview Campus, Coonoor, The Nilgiris, Tamilnadu

Landline No.: 0423-2230209 /423-2232081

Fax No.: 0423-2234149 Email Id: pmacnr@gmail.com

#### **Head of the Institute**

Prof. A.V.K.Iyengar

Director

Landline no.: 0423-2230209 Mobile no. 9443020158

Email Id: pmacnr@gmail.com, pmacnr@yahoo.co.in

Fax: 0423-2234149

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Prof. A.V.K. Iyengar

Website: www.kamc.in

Director

Telephone no.: 0423-2230209 Mobile No.: 9443020158

Email Id: pmacnr@gmail.com, pmacnr@yahoo.co.in

Fax no.: 0423-2234149

#### **TCS Course Coordinator**

Mr. B. Prakash

Training Co-ordinator

Landline no.: 0423-2230209 Mobile: 9488065888

Email Id: pmacnr@gmail.com, pmacnr@yahoo.co.in

Fax: 0423-2234149

Sl. No	o. Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1 2	Advanced Certificate Course in Tea Tasting and Quality Assurance Advanced Certificate Programme in Tea Plantation	13	01-09-2015	30-11-2015	20
	Management	9	01-09-2015	31-10-2015	20
3	Agricultural Project Management	9	01-12-2015	31-01-2016	20
4	Advanced Certificate Course in Computer Applications for Plantations	13	01-12-2015	29-02-2016	20

#### **Eligibility Criteria**

SI No. 1. (i) Graduates in science discipline having a minimum work experience, of three years in a tea manufacturing factory/tea estate,

Si No. 1. (1) Graduates in science discipline having a minimum work experience, of three years in a tea manufacturing factory/tea estate, (ii) diploma holders in science discipline having a minimum work experience of five years in tea manufacturing factory/tea estate, and (iii) non-graduates with science background having a minimum work experience of six years in a tea manufacturing factory/tea estate. The work experience should be, in all cases, in leading tea plantation companies in public/private sector, tea board or authority, tea research institute, faculty members working in plantation management institutes, government departments overseeing the operations of tea plantation industry in their respective countries

SI No. 2. (i) graduates in science discipline having a minimum work experience of five years,

(ii) graduates in agriculture/botany having a minimum work experience of three years,
(iii) diploma holders in science discipline having a minimum work experience of eight years, and
(iv) non-graduates with science background having a minimum work experience of ten years. The work experience should be, in all cases, in leading tea
plantation companies in public/private sector, tea board or authority, tea research institute, faculty members working in plantation management institutes,
government departments overseeing the operations of tea plantation industry in their respective countries.

SI No. 3. (i) graduates in agriculture/botany discipline having a minimum work experience of one year, as agricultural officers, in public sector and government

departments preferably in the agriculture/ministry/planning ministry,

(ii) diploma holders in agriculture/ministry/planning ministry,

(iii) diploma holders in agriculture/botany discipline having a minimum work experience of three years in public sector and government departments, preferably in the agriculture ministry/planning ministry, and

(iii) non-graduates with agriculture/science background having a minimum work experience of five years in public sector and government departments, preferably in the agriculture ministry/planning ministry. Work experience: The work experience should be, in all cases, in public sector and government departments, preferably in the agriculture/planning ministry in their respective countries.

SI No. 4. (i) graduates in science discipline having a minimum work experience of one year in a computer department,

(iii) diploma holders in science discipline having a minimum work experience of three years in a computer department, and (iii) non-graduates with science background having a minimum work experience of three years in a computer department. The work experience should be, in all cases, in leading plantation companies in public /private sector, commodity board or authority, such as tea board, coffee board, rubber board and spices board, commodity research institute, faculty members working in plantation management institutes, government departments overseeing the computerization of agricultural sector management in their respective countries.

# 52. NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT

NIFM, Sector-48, Pali Road, Faridabad - 121001, Haryana

Landline No.: 0129-2465228 /129-2465221

Fax No.: 0129-2418867 Email Id: skchandila@nifm.ac.in Website: www.nifm.ac.in

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. S K Chandila

Chief Administrative Officer
Telephone no.: 0129-2465228
Mobile No.: 9868220640
Fax: 0129-2423593
Email Id: skchandila@nifm.ac.in

# **Head of the Institute**

Mr. Harsh Kumar

Director

Landline no.: 911292465200 Mobile no. 9999904422 Fax: 0129-2418867 Email Id: director@nifm.ac.in

# **TCS Course Coordinator**

#### Mr. K P Kaushik

Professor

Landline no.: 911292465221 Mobile: 9312360874

Email Id: kpkaushik@nifm.ac.in

Fax: 0129-2418867

Sl. No	. Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Project & Risk Management	3	30-11-2015	18-12-2015	15
2	Accounting and Financial Management in Government Sector	3	04-01-2016	22-01-2016	15

# **Eligibility Criteria**

Sl No. 1 & 2: Bachelor's Degree in any discipline.

# 53. NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH BHOPAL

N.I.T.T.R., SHANTI MARG, SHAMLA HILLS, BHOPAL

Landline No.: 0755-2661600 /0755-2661607

Fax No.: 0755-2661996 Email Id: director@nitttrbpl.ac.in Website: www.nitttrbpl.ac.in

# 24 hours Emergency/After Office/Holiday Contact Nos

# Mr. D.K. Tiwari

Administrative Officer Telephone no.: 0755-2661600 Mobile No.: 9893949550 0755-2661996 Fax no: Email Id: ado@nitttrbpl.ac.in

# **Head of the Institute**

# Dr. D.S. Karaulia

Director

Landline no.: 0755-2661600 Mobile no. 9424401975 Fax: 0755-2661996 Email Id: director@nitttrbpl.ac.in

# **TCS Course Coordinator**

# Dr. Ajit Dixit

Associate Professor

Landline no.: 0755-2661600 Mobile: 9685742594 0755-2661996 Fax: Email Id: 0/55-2661996 adixit@nittrbpl.ac.in

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Quality Management Systems	2	09-11-2015	20-11-2015	15
2	Climate Change, Scenario Development for Policy Analysis	2	07-12-2015	18-12-2015	15
3	Use of Design Software in Mechanical Engineering and Allied Disciplines	2	04-01-2016	22-01-2016	15
4	Development of Teaching Learning Resources using Digital Media	2	01-02-2016	12-02-2016	15

#### **Eligibility Criteria**

Sl No. 1: Post graduate in any discipline with 3 years work experience in education system.

Sl No. 2: Graduate in any discipline working in TVET system with working knowledge of Microsoft Excel.

SI No. 3: Diploma or degree in mechanical engineering or allied discipline

es. Course is beneficial for a fresh recruitment to a senior faculty.

SI No. 4: Degree/ diploma in engineering/ pharmacy/science with minimum two years with basic computer skills.

# **54. NATIONAL INSURANCE ACADEMY**

Balewadi, Baner Road, NIA, P.O. Pune - 411045, Maharashtra.

Landline No.: 020-27204000 /020-27204100

Fax No.: 020-27204555 Email Id: niapune@vsnl.com Website: www.niapune.com

# 24 hours Emergency/After Office/Holiday Contact Nos

Mr. Ulhas Tahmane

Admin.Officer

Telephone no.: 020-27204268 Mobile No.: 9922132002 Email Id: ulhas@niapune.com Fax no.: 020-27204555

# **Head of the Institute**

#### Mr. Sushobhan Sarker

Director

Landline no.: 020-27204001 Mobile no. 7030122110 Email Id: director@niapune.com

Fax: 020-27390396

# **TCS Course Coordinator**

#### Mrs. Ujwala Bagwan

Asst.Academic Officer Landline no.: 020-27204053 Mobile: 8308841916

Email Id: uebagwan@niapune.com; programoffice@niapune.com

Fax: 020-27204555

S. No. 1	Course Name P14 - Young Executives Programme (Life)	Duration (in weeks) Start Date End Date		End Date	Seats (Max)
		2	22-06-2015	03-07-2015	22
2	P58 - Comprehensive Technical Programme in General Insurance (Non-Life)	3	27-07-2015	14-08-2015	22
3	P82 - Comprehensive Technical Programme in Life Insurance	2	12-10-2015	23-10-2015	22

# **Eligibility Criteria**

Sl No. 1 to 3: Middle level Executives having minimum experience of 5 years.

# 55. Shriram Institute of Business and Information **Technology**

UGF South Wing, NBCC Place, Lodhi Road, New Delhi - 110003 Landline No.: 0120-4680800 /0120-4680800

Fax No.: 0120-4680801 Email Id: sibit@nhinida.com Website: www.sibit.co.in

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Vikas Srivastava

AGM

Telephone no.: 01204680857 Mobile No.: 9899207922 0120-4680801

Email Id: vikas.srivastava@nhindia.com

#### **Head of the Institute**

Mr. I C Sharma Sr. Executive Director Landline no.: 01204680800 Mobile no. 9811308006 Fax: 0120-4680801 Email Id: ic.sharma@nhindia.com

# **TCS Course Coordinator**

Mr. Vikas Srivastava

Asst. General Manager Landline no.: 01204680857 Mobile: 9899207922 01204680801

Email Id: vikas.srivastava@nhindia.com

S. No.	Course Name	Duration	Start Date	End Date	Seats
1	Advanced Certificate Course in English Language & IT Proficiency	(in weeks)	09-07-2015	09-09-2015	( <b>Max</b> ) 20
2	Certificate of Proficiency in Graphic Designing and English Communications	10	09-07-2015	18-09-2015	20
3	Certificate Course in Computer Hardware and Networking (including A+, N+, CCNA, IT Security and Exposure to ITIL and Cloud Computing	12	16-09-2015	11-12-2015	15
4	Diploma Course for Proficiency in Spoken English & Business Communication	10	16-09-2015	25-11-2015	20
5	Advanced Certificate course in English Language & IT Proficiency	9	07-10-2015	08-12-2015	20
6	Diploma Course for Proficiency in Spoken English & Business Communication	10	14-10-2015	25-12-2015	20
7	Advanced Certificate Course in English Language & IT Proficiency	9	04-11-2015	05-01-2016	20
8	Advanced Certificate Course in Foreign Trade and International Business	10	21-12-2015	29-02-2016	15

### **Eligibility Criteria**

Sl No. 1, 5 & 7: Must have completed high school.

Sl No. 2, 4 & 6: Must have completed higher secondary school.

SI No. 3: Must have completed higher secondary schools. The participants do not need to know any specific IT skills but it is expected that they should have familiarity with the basic computing environment.

SI No. 8: Must have completed high school with interest in international business specialization.

# 56. SOCIETY FOR DEVELOPMENT STUDIES

India Habitat Centre, Core 6A, 2nd floor, Lodhi Road, New Delhi

Landline No.: 011-24699368 Fax No.: 011-24699368 Email Id: sds@nda.vsnl.net.in Website: www.sdsindia.org

# 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Bachan Prasad

Senior Executive Training Telephone no.: 011-24699368 Mobile No.: 9871745669

Fax No.: 011-24699369 Email Id: bachanp@yahoo.com

# **Head of the Institute**

Dr. V D Lall Director General

Landline no 011-24699368 9818349301 Mobile no 011-24699369 Fax: Email Id: sds@nda.vsnl.net.in

# **TCS Course Coordinator**

Dr. Kaushalesh Lal

Professor

Landline no.: 011-24699368 Mobile No.: 9868599770 Fax: 011-24699369

Email Id: klal\_ieg@yahoo.com

S. No. Course Name		Duration (in weeks)	Start Date	<b>End Date</b>	Seats (Max)
1	Seventeenth Advanced Course on Need Assessment, Monitoring, Evaluation and Information Generation Techniques for Decentralized Governance with Particular Reference to Proposed Un-sustainable Development Goal	6	05-07-2015	15-08-2015	20
2	Ninth Advanced HRD Programme on National and Municipal Finance, Expenditure Management & Performance Outcomes, with Particular Reference to Proposed Un-sustainable Development Goals	4	06-09-2015	03-10-2015	20

Sl No. 1: Graduate / post graduate. Must posses 10 years work experience.

Sl No. 2: Graduate/Post graduate in Social Science/ Engineering/ Planning/ Finance/ Business Management & Administration. Must posses 10-15 years work experience.